

The Barnes County Commission met in regular session on Tuesday, August 6, 2019 with Cindy Schwehr, Vicky Lovell, Bill Carlblom, John Froelich, and Shawn Olauson present. Chairman Carlblom called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Dispatch – Road Signage**

Holly Neuberger, Dispatch Coordinator, informed the Commission of roads that need new signage, due to the 911 addressing project. A letter will be sent to the Townships informing them of locations that will need the new signage.

**Highway Dept – Salary Requests / Final Certification /**

**Approach Application / Kathryn Road Culvert Replacement**

Kerry Johnson, Highway Superintendent, requested salary increases for Todd Smith and Trent Larson, both increasing to \$22.41 per hour. Bill Carlblom moved to approve the request; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Cindy Schwehr moved to sign the Final Certification of Local Match for the railroad crossing project RSC-022(078); John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Cindy Schwehr moved to approve a temporary approach from Wanzek Construction at 15-142-58; Vicky Lovell seconded the motion. Motion carried upon a roll-call vote, with all members voting “yes”. Bill Carlblom moved to replace a culvert on the Kathryn road with 2 - 8’ culverts at an estimated cost of \$170,000 - \$180,000; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Social Service – Zone / Redesign Decisions**

John Froelich moved to partner with Stutsman County in a Social Service Zone, to designate Stutsman County as the administering county, and to appoint the two commissioners that sit on the current Social Service board and the current Social Service board president as the three representatives of Barnes County on the Zone board; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Stutsman County would like to see Barnes County’s States Attorney take on the attorney role handling the Social Service’s load for both counties.

**IT – CPT Payroll / Web e-Time / HR Resource**

Jason Thiel, IT Director, presented information on electronic time-sheet software that is available from our current Payroll software provider, CPT, and asked that it be added to the 2020 budget at an initial cost of \$5,200 for set-up and \$570 monthly, thereafter. John Froelich moved to add it to the 2020 budget request; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Auditor – Minutes / Raffle Permit / Payroll Clarification / Recycling Request Clarification**

Bill Carlblom moved to approve the July 16, 2019 minutes; Shawn Olauson seconded the motion. Motion carried. Vicky Lovell moved to approve the Application for a Local Permit from Waldheim Lutheran Church WELCA for their raffle in September; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Auditor Beth Didier asked for clarification on Holly Neuberger’s appointment as Dispatch Coordinator; the Commission indicated that it is an exempt position, and pay will be revisited after the six-month trial period. Auditor Didier asked for clarification on last meeting’s recycling request; the Commission will ask for a formal opinion from the State’s Attorney regarding the authority for the Commission to provide assistance.

**Sheriff – Cell Phone**

Sheriff Randy McClafin, and Chief Deputy Pat Sand requested a cell phone for Office Deputy Kallie Gruman at a cost of \$30 per month. Cindy Schwehr moved to postpone a decision for two weeks, and for the portfolio-holders to meet with them to develop a better understanding of the situation; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Valley City – Barnes County Development Corporation – Funding Requests**

Jennifer Feist, Valley City – Barnes County Development Corporation Director of Development, requested approval of \$7,500 as a grant for the LaBrash / Altringer American Legion Post 236 in Wimbledon. Bill Carlblom moved to approve the request; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Feist requested approval of \$25,000 per year for two years to support workforce development, specifically a Salesforce instructor position, to be located on the Valley City State University campus. John Froelich moved to approve the request; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with Vicky Lovell voting “no”.

**Budget Discussion**

Bill Carlblom made a motion to approve the preliminary 2020 County budget for publication at 108.40 mills; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. The 2020 budget hearing will be held on September 17, 2019 at 6:00 p.m. in the Barnes County Commission chambers.

### **Jail Architect Approval**

Bill Carlblom made a motion to go with Klein McCarthy; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

### **Barry Borg – Ditch Spraying**

Barry Borg, Hobart Township resident, expressed concerns over ditch spraying done by the Barnes County Weed Board. The Highway Department and Weed Officer will work together to try to mitigate some of these issues in the future.

### **Commission Discussion**

Cindy Schwehr updated the Commission on Airport. John Froelich mentioned that the Museum’s spaghetti fundraiser will be October 14, 2019. Bill Carlblom proposed converting the two parking spots closest to the jail to a driveway, to facilitate traffic flow. The Commission was in agreement that this was acceptable.

### **Bills Approved for July 2019**

General Fund: Ace Hardware \$316.09, Acom Solutions Inc \$327.10, Affordable Promo Llc \$160.00, Aflac \$2,601.40, Aflac Group Insurance \$48.45, Anderson, Bev J \$129.38, Anderson, Brock \$207.67, Anderson, Kaitlyn \$86.30, Appliance City \$135.00, Bakkegard & Schell \$163.80, Barkus Law Firm P.C. \$3,303.00, Barnes County \$237.16, Bek Communications Cooperative \$115.54, Boiler Inspection Program \$80.00, Bridges Car Wash \$84.00, Butler Machinery Co. \$4,955.10, Cable Services \$86.95, Cardmember Service \$5,727.32, Carlblom, William \$69.02, Cass County Electric \$524.72, Central Business Systems \$579.08, Centurylink Az \$946.67, Charm-Tex Inc \$392.58, Chs Dakota Plains Ag \$92.45, Cintas Corporation \$185.28, City County Health District \$2,486.25, Cole Papers Inc. \$343.10, Colonial Life Insurance \$377.49, Columbus Bank And Trust \$1,762.50, Counties Providing Technology \$1,976.53, Creative Product Source Inc \$249.51, Dacotah Bank \$645.13, Dacotah Paper Co. \$269.35, Dakota Central Telecommunications \$21.00, Dakota Industrial Supply \$30.00, Delta Dental Of Minnesota \$2,388.78, Dickey Rural Telephone Coop. \$363.76, Didier, Beth M \$301.66, Duffy, Tonya \$284.70, Electro Watchman, Inc. \$1,998.08, Food Services Of America/Fargo \$1,386.87, Fraedrich Transport Llc \$360.00, Handy Hardware & Rental \$725.02, Hatcher, Rose \$100.00, Heartland Paper Company \$1,837.40, High Plains Water Treatment, Inc. \$25.00, Iaa \$75.00, Ihli's Repair & Hardware \$385.76, Information Technology Department \$4,151.86, Inter-Community Telephone \$150.00, J Carlson Services Inc \$4,896.00, James-Valley Reg. Lodge #4 \$50.00, Keith's Ac, Refrigeration, & Heati \$174.00, Leaf \$213.33, Leever's Foods \$123.97, Leever's Foods South \$23.65, Legal Services Of North Dakota \$60.00, Legge's Portable Milling \$800.00, Litchville Bulletin \$171.57, Lloyd, Susan \$68.44, Magnuson, Debbie \$210.84, Mercy Hospital - Valley City \$1,335.10, Miller Motors Inc \$530.62, Miller, Sarah \$42.34, Montana-Dakota Utilities \$308.59, Ncraao 2019 \$780.00, Nd Association Of Counties \$1,070.78, Nd Attorney General \$850.00, Nd Chapter Of Apco \$720.00, Nd Emergency Management Assn \$125.00, Nd State Radio Communications \$1,080.00, Nd State's Attorney Assn \$450.00, Ndaao \$30.00, Neuberger, Holly \$63.91, Northern Safety Technology Inc \$779.23, O'reilly Auto Parts \$29.36, Olauson, Shawn \$283.04, On Demand Graphics & Signs \$466.80, Petro Serve Usa \$2,417.30, Pharmchem Inc \$456.80, Professional Development Academy \$495.00, Puklich Chevrolet Buick Gmc \$1,091.60, Radisson Hotel-Bismarck \$338.40, Ramkota Hotel - Bismarck \$84.60, Real Vision Software, Inc. \$3,000.00, Record Keepers, Llc \$16.00, Reliance Telephone Systems, Inc. \$280.00, Reserve Account \$3,000.00, Rj's Plumbing & Heating \$82.11, S&S Auto Electric \$127.32, Sanford Health Occupation Medicine \$782.00, Schwehr, Cindy L \$22.04, Sea Reach Ltd \$4,275.80, Securus Monitoring Solutions \$165.75, Servicemaster Of Valley City \$1,630.00, Smith, Connie \$55.16, State Disbursement Unit - North Da \$205.00, Stoudt-Ross Ford, Inc. \$1,070.49, Stutsman County Correctional Cente \$37,100.00, Superior Vision Services Inc \$707.70, Tangen, Gunnar \$87.64, The Sidwell Company \$5,500.00, Thiel, Jason \$71.34, Thomson Reuters -West \$123.14, Us Bank Equipment Finance \$468.24, Valley City Public Works \$2,507.05, Valley City Times-Record \$1,289.45, Valley Officeworks \$1,357.96, Vanguard Appraisals Inc \$7,100.00, Verizon Wireless \$1,778.33, Vining Oil & Gas Llc \$1,107.72, Wagon Wheel Inn Ltd \$1,890.00, Wells Fargo Bank \$527.16, Wolff, Jeremy \$224.24, Total For Fund \$141,420.72, City County Health: Aflac \$1,076.93, Aflac Group Insurance \$117.05, Anderson, Julia \$278.26, Beyer, Katie \$33.05, Bjornson, Shirley \$367.20, Bostrom, Kay \$76.50, Buhr, Sharon \$30.44, Butler Machinery Co. \$202.50, Cardmember Service \$1,254.81, Cdw Government, Inc. \$152.40, Central Avenue Pharmacy \$458.25, Centurylink Az \$33.77, Chs Dakota Plains Ag \$35.10, City County Health District \$1,816.00, Cole Papers Inc. \$183.78, Columbus Bank And Trust \$525.00, Creviston Lerud, Cindy \$129.50, Delta Dental Of Minnesota \$739.58, Due, Kerry \$38.86, Edward Jones - (Kevin) \$100.00, Family Healthcare Center \$234.35, First Community Credit Union -Vc \$5,979.49, Foster County Public Health \$287.50, Glaxosmithkline Pharm \$1,440.60, Hagen, Joleen \$129.50, Handy Hardware & Rental \$39.99, I3g Media \$6,020.00, Koepplin, Bobby \$17.40, Kratz, Rebecca \$22.53, Lamoure County Health Department \$1,050.00, Langland, Tamara \$22.62, Larson, Renee \$261.42, Leaf \$88.16, Leever's Foods \$122.15, Martin, Angie \$83.75, Mcintosh District Health Unit \$1,900.00, Mckesson Medical-Surgical Mn Suppl \$166.07, Mclean, Delmere \$5,000.00, Merck Sharp & Dohme Corp \$2,778.16, Mercy Hospital - Valley City \$310.50, Montana-Dakota Utilities \$122.47, Newman Outdoor Advertising - Jmst \$160.00, Oien, Diane \$435.54, Radisson Hotel-Bismarck \$169.20, Ross, Cindy \$439.22, Ryan, Eileen \$116.58, Sanford Health Occupation Medicine \$92.00, Schwehr, Heather \$564.76, Seachange Printing & Marketing Svs \$3,010.79, Sleep Inn & Suites - Bismarck \$84.60, Smith Lumber Company \$19.79, Stryker Corporation \$1,339.92, Superior Vision Services Inc \$190.20, Thrifty White Stores \$563.89, Valley City Public Works \$787.58, Valley Officeworks \$1,535.95, Vc-Bc Development Corporation \$150.00, Will, Theresa \$2,871.95, Winter, Andrea \$141.86, Total For Fund \$46,399.47, Veterans Service Office: Centurylink Az \$10.78, Columbus Bank And Trust \$220.00, Delta Dental Of Minnesota \$121.25, Miller Motors Inc \$59.70, Petro Serve Usa \$404.60, Superior Vision Services Inc \$28.90, Verizon Wireless

\$117.34, Total For Fund \$962.57, Social Services: Aflac \$593.67, Aflac Group Insurance \$17.25, Altringer, Nichole \$25.00, Barnes Co Housing Authority \$100.00, Benedict, Chelsea \$145.58, Brothers Iii \$476.66, Cardmember Service \$958.45, Centurylink Az \$97.57, Colonial Life Insurance \$38.94, Columbus Bank And Trust \$1,472.00, Dakota Boys And Girls Ranch \$88.57, Delta Dental Of Minnesota \$861.30, Fritchie, Diane \$80.38, Handy Hardware & Rental \$14.99, Jacobsen, Alyssa \$37.11, Johnson, Mary \$150.21, Kronberg, Holli \$630.00, Larson, Wanda \$45.00, Liberty Business Systems, Inc \$28.78, Main Street Detailing & Towing \$125.00, Neuberger, Holly \$105.00, Plecity's Mobile Home Park \$170.00, Puklich Chevrolet Buick Gmc \$309.52, Record Keepers, Llc \$41.50, Sanford Health Occupation Medicine \$184.00, Superior Vision Services Inc \$288.10, Uecker, Leslie M \$682.39, Valley City Public Works \$574.70, Valley Officeworks \$13.32, Verizon Wireless \$314.42, Total For Fund \$8,669.41, County Road And Bridge: A P Equipment Inc \$208.00, Ace Hardware \$3.99, Acquisign Llc \$500.00, Aflac \$765.05, Aflac Group Insurance \$95.25, Ascendum Machinery Inc \$1,170.28, Butler Machinery Co. \$2,097.46, Cardmember Service \$63.42, Centurylink Az \$56.09, Chs Dakota Plains Ag \$18,380.94, Colonial Life Insurance \$115.49, Columbus Bank And Trust \$541.00, Delta Dental Of Minnesota \$375.83, Dickey Rural Telephone Coop. \$87.12, Dmc Wear Parts Llc \$5,616.86, Fargo Freightliner \$4.73, Handy Hardware & Rental \$6.63, Jemco, Inc. \$60.10, Kadrmas, Lee & Jackson, Inc.-Bisma \$942.81, L&H Shoe Shop \$7.00, Legge's Portable Milling \$60.16, Liberty Business Systems, Inc \$29.97, Montana-Dakota Utilities \$81.13, Nd Department Of Environmental Qua \$800.00, Nd Ltap \$125.00, Nelson International, Inc. \$27.62, O'reilly Auto Parts \$27.98, Ok Automotive Wd \$150.00, Ottetail Power Company - Jamestown \$138.33, R & H Maintenance & Lawn Care \$640.00, Riley Brothers Construction Inc \$225,221.40, Rks Sales & Services \$134.71, Rodenburg Law Firm \$500.00, Roofing Solutions Llc \$8,942.50, S&S Auto Electric \$49.95, Sanford Health Occupation Medicine \$46.00, Smith Lumber Company \$499.98, State Disbursement Unit - North Da \$1,224.80, Superior Vision Services Inc \$57.50, Truenorth Steel \$16,559.10, Valley Auto Parts \$499.71, Valley City Public Works \$704.38, Valley Plains Equipment \$25.15, Verizon Wireless \$98.86, Vining Oil & Gas Llc \$3,650.08, Total For Fund \$291,392.36, County Park: Smith Lumber Company \$20.65, Total For Fund \$20.65, Weed Control: Aflac \$177.49, Agterra Technologies Inc \$15.00, Barnes Co Highway Dept \$2,425.10, Bitz Tire & Service, Inc. \$182.36, Cardmember Service \$1,921.18, Enterprise Sales Co. \$37.27, Handy Hardware & Rental \$335.28, Menards Inc.- Store #3324 Jmst \$90.93, Nutrien Ag Solutions Inc \$8,190.00, Sanford Health Occupation Medicine \$92.00, Valley Auto Parts \$882.35, Valley City Public Works \$101.47, Valley City Times-Record \$438.00, Valley Officeworks \$38.53, Verizon Wireless \$160.04, Windish, Jamen \$50.00, Total For Fund \$15,137.00, County Agent: Centurylink Az \$9.94, Sanford Health Occupation Medicine \$46.00, Total For Fund \$55.94, Farm To Market 15 Mill: Bear Creek Gravel \$45,000.00, Border States Paving, Inc. \$3,284.16, Gravel Ranch, Llc \$23,000.00, Green Township \$2,754.00, Kadrmas, Lee & Jackson, Inc.-Bisma \$1,006.76, Ottetail Power Company - Jamestown \$62.19, Subsurface Inc \$31,590.00, Total For Fund \$106,697.11, Community Service: Information Technology Department \$5.00, Olson, Kristina \$138.16, Verizon Wireless \$54.21, Total For Fund \$197.37, Grants And Projects: Centurylink Az \$6.53, Keller, Lori L \$1,609.43, Leever's Foods \$73.00, Schulz, Joyce \$1,477.35, Wallner, April \$1,629.71, Zent, Julie \$2,013.92, Total For Fund \$6,809.94, Victim Reparation Fund: Spooner, Kristi \$100.00, Total For Fund \$100.00, Special Reserves: Anderson, Mark \$200.00, Loibl, Steve \$140.00, Zarbano Anthony \$100.00, Total For Fund \$440.00, Soil Conservation: Barnes Co Soil Conserv. Dist. \$191.21, Total For Fund \$191.21, Garrison Conservancy Dist: Garrison Diversion Cons Dist \$179.94, Total For Fund \$179.94, Airport: Barnes Co Municipal Airport \$419.64, Total For Fund \$419.64, State Funds: Nd State Treasurer \$5,440.55, Total For Fund \$5,440.55, Older Persons: South Central Adult Services \$359.41, Total For Fund \$359.41, Ambulance: Barnes County Ambulance \$177.86, Total For Fund \$177.86, Water Resources: Centurylink Az \$.88, Columbus Bank And Trust \$50.00, Hieb, Jerry \$158.34, Moore Engineering, Inc \$26,583.00, North Dakota State Water Commissio \$50.00, Ohnstad Twichell, P.C. \$3,296.20, Postmaster \$55.00, Sanford Health Occupation Medicine \$46.00, Total For Fund \$30,239.42, Historical Society: Barnes Co Historical Society \$134.86, Total For Fund \$134.86, Library: Valley City Public Library \$245.62, Total For Fund \$245.62, Records Preservation Fu: Cardmember Service \$203.04, Total For Fund \$203.04, Cities: Dazey \$90.39, Fingal \$619.03, Kathryn \$281.36, Nome \$182.64, Pillsbury \$197.19, Sanborn \$289.96, Tower City \$212.58, Valley City \$10,575.83, Total For Fund \$12,448.98, Townships: Alta \$5,000.00, Anderson \$5,937.49, Ashtabula \$13,813.74, Baldwin \$6,076.30, Binghampton \$5,191.86, Brimer \$5,084.94, Cuba \$5,020.05, Dazey \$5,088.20, Eckelson \$5,088.65, Edna \$5,114.28, Ellsbury \$5,000.00, Getchell \$7,774.50, Grand \$5,000.00, Green \$5,105.09, Greenland \$5,000.00, Hemen \$5,078.41, Hobart \$5,134.81, Laketown \$5,047.32, Mansfield \$5,292.47, Marsh \$5,041.03, Meadow \$5,163.17, Minnie \$5,000.00, Nelson \$5,000.00, Noltimier \$5,123.72, Norma \$5,000.00, Oakhill \$5,000.00, Oriska \$5,000.00, Pierce \$5,066.28, Potter \$5,116.90, Raritan \$5,236.93, Rogers \$5,058.52, Rosebud \$5,000.00, Sibley \$10,342.38, Skandia \$5,304.62, Spring \$5,057.94, Springvale \$5,000.00, Stewart \$5,061.86, Svea \$5,098.27, Thordenskjold \$5,121.20, Uxbridge \$5,000.00, Valley \$5,287.20, Weimer \$5,000.00, \$231,928.13, Park Districts: Fingal \$8.08, Kathryn \$8.15, Nome \$7.81, Sanborn \$6.34, Tower City \$39.34, Valley City \$2,816.36, Total For Fund \$2,886.08, School Districts: Barnes County North \$4,957.87, Enderlin Area Sd 24 \$493.96, Hope 1 \$219.27, Litchville-Marion \$2,691.41, Maple Valley \$2,258.37, Valley City \$13,468.68, \$24,089.56, Rural Fire Districts: Dazey \$97.19, Edna \$10.24, Fingal \$31.94, Hope \$6.83, Kathryn \$8.60, Nome \$8.19, Sanborn \$260.01, Valley City Rural Fire Protection \$90.34, Total For Fund \$513.34, Thordenskjold Drain: Eckelson Lake Snagging & Clearing \$61.29, Stewart Drain li \$112.61, Total For Fund \$173.90, Interest Fund: Barnes Co Treasurer \$6,803.83, Total For Fund \$6,803.83, Payroll Fund: State Tax Commissioner \$10,600.50, Total For Fund \$10,600.50, Total Warrants \$945,338.41

With no further business, Vicky Lovell made a motion, seconded by Bill Carblom, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 11:09 a.m.

Bill Carblom, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor