

The Barnes County Commission met in regular session on Tuesday, February 20, 2018 with Cindy Schwehr, Bill Carlbom, John Froelich, and Rodger Berntson present. Mike Metcalf was unable to attend due to illness. Chairman Carlbom called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Planning & Zoning - Variances**

Jessica Jenrich, Planning & Zoning Coordinator, presented an application for a Conditional Use Permit (CUP) – Ag to Utilities from WBI Energy Transmission, Inc. (Potter Township, SW ¼ 23-140-60). Rodger Berntson moved to approve the application; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Jenrich presented an application for a CUP / Variance – Setback for Utilities 35 feet from center of the roads from ICTC (Hemen & Mansfield Townships). John Froelich moved to approve the application, subject to ICTC signing an agreement with the township regarding work in the township road right-of-way; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Jenrich presented an application for a Variance – Trees 100 feet from the center of township road from Jonathan Buchholz (Raritan Township, SW ¼ 8-137-56). John Froelich moved to approve the application; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Jenrich presented a preliminary plat of Lake View Second Subdivision in SW 15 and SE 16-142-58 in Ashtabula Township. State’s Attorney Carl Martineck presented information gathered about what other counties are doing in regards to controlling drainage from drain tile along County roads.

**Policy Committee – Updates to Policy Manual**

Jamie Smith, Policy Committee spokesperson, presented the proposed updates to the Policy Manual for Commission approval. Cindy Schwehr moved to accept the proposed changes; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Dispatch – Everbridge Contract Update**

Sue Lloyd, Emergency Manager/Dispatch Coordinator, and Holly Neuberger, Assistant Dispatch Coordinator, informed the Commission that the CodeRed contract doesn’t expire until November 2018. Everbridge will let the County out of the current contract, and would like to enter into a new contract with the new effective date at the same cost.

**VC-BC Development Corporation – Economic Development Update**

Jennifer Feist, Valley City – Barnes County Development Corporation Director of Development, provided copies of the Financial Statements for the year ending September 30, 2017 for the Valley City – Barnes County Development Corporation, as well as the Valley City Development Corporation.

**Don Redmann – Jail Inspection**

Don Redmann, ND Department of Corrections, indicated that progress is being made in regards the issues identified during the recent jail inspection. Discussion ensued as to why the requirements have changed so suddenly; Mr. Redmann acknowledged that past inspections may not have accurately represented the actual status of the jail. The County needs to come up with a plan to address the situation, and the State will work with the County to ensure that the standards are met and that the public, staff, and inmates are all protected.

**Sheriff – Jail Update Estimates / Stutsman CCC Housing Contract**

Sheriff Randy McClafin presented estimates from Electro Watchman for updates to the jail totaling \$23,289.90, not including a wire grate over a window. John Froelich moved to approve the updates, pending acknowledgement by the State that these improvements are satisfactory; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Sheriff McClafin requested approval of the Contract for Pretrial Detention or Incarceration of Adult Inmates at the Stutsman County Correctional Center at a cost of \$65 per inmate per day, to be paid monthly. Cindy Schwehr moved to approve the Contract; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Auditor – Minutes / Quilter’s Request**

Cindy Schwehr moved to approve the February 6, 2018 minutes; John Froelich seconded the motion. Motion carried. The Valley Quilters have requested permission to hold their quilt show inside the Courthouse on the evening of Friday, August 3<sup>rd</sup> and all day on Saturday, August 4<sup>th</sup>, 2018. Cindy Schwehr moved to approve the request; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Highway Dept – Bridge Bond / Approach Application / Culvert Inspections**

Kerry Johnson, Highway Superintendent, and Shawn Mayfield, Kadmas, Lee & Jackson, presented different bridge project options, and suggested that a bridge bond of \$500,000 would be sufficient to meet the current needs. Rodger Berntson moved to place a \$500,000 bridge bond on the ballot for the Primary Election; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Mr. Johnson presented an application for an approach from Donovan Zacharias for an approach at 31-137-55 and recommended approval of the application. Rodger Berntson moved to approve the application; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. The ND Department of Transportation has received permission to extend the inspection cycle from 24 months to 48 months for reinforced

concrete box culverts on the state and local system. John Froelich moved to sign the agreement stating that the County agrees that the concrete box culverts listed and future concrete box culverts that meet the criteria will be inspected on a 48-month cycle; Rodger Berntson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Commission Discussion**

The dates for County Government Week will be April 2 – 6, 2018. City-County Health will be observing Public Health week April 2 – 8, 2018. John Froelich updated the Commission on Water Resources Hobart cost overruns, and will invite Mike Opat to discuss this with the Commission at a future meeting.

With no further business, Cindy Schwehr made a motion, seconded by John Froelich, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:24 a.m.

Bill Carlbom, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor