The Barnes County Commission met in regular session on Tuesday, December 5, 2017 with Cindy Schwehr, Bill Carlblom, Mike Metcalf, John Froelich, and Rodger Berntson present. Chairman Metcalf called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

# **Reorganization**

Mike Metcalf nominated Bill Carlblom to serve as Chairman and Cindy Schwehr to serve as Vice-Chairman; John Froelich seconded the nomination. Mike Metcalf moved that nominations cease and that a unanimous ballot be cast; John Froelich seconded the motion. Motion carried, with all members voting "yes". Bill Carlblom took control of the meeting as Chairman.

The Commissioner Portfolio Schedule for 2018 was reviewed, and the only changes were the National Guard Military Affairs Committee, which follows the Commission Chairmanship and there is no need for a Truck Regulatory representative, so that position was eliminated:

## **Department & Boards**

Auditor **Building & Grounds** MIS **City-County Health** Clerk of Court **Community Service Board** County Agent/Extension County Highway Dept & Co Engineer County Park EMA Veterans Services 911 Recorder Sheriff/Corrections/Joint Law Enforcement Social Services States Attorney/Judicial Treasurer Tax Director Weed Control Personnel Policy Review Airport Authority City Planning/Zoning County Planning/Zoning County Housing Authority Economic Development/Chamber Museum National Guard Military Affairs committee Public Library Senior Citizens Sheyenne James Res Cons Dev Council South Central Dakota Regional Council Water Res/Devils Lake/Upper/Shey Advisory Winter Show **Truck Regulatory** 

Portfolio Holder Cindy Schwehr Rodger Berntson Cindy Schwehr Cindy Schwehr Rodger Berntson Mike Metcalf **Bill Carlblom** Bill Carlblom / Rodger Berntson Bill Carlblom / John Froelich / Mike Metcalf\* John Froelich / Bill Carlblom Mike Metcalf John Froelich / Bill Carlblom Rodger Berntson Rodger Berntson / Bill Carlblom John Froelich / Mike Metcalf **Rodger Berntson** Cindy Schwehr John Froelich Cindy Schwehr Mike Metcalf Cindy Schwehr **Bill Carlblom** Bill Carlblom / John Froelich Cindy Schwehr Bill Carlblom / Mike Metcalf John Froelich Bill Carlblom \*(follows the Chairman) Mike Metcalf Cindy Schwehr Mike Metcalf Mike Metcalf John Froelich **Bill Carlblom** John Froelich

# Griggs County Emergency Manager

Griggs County contacted Mike Metcalf, asking if we would be interested in contracting with them for Emergency Management services (sharing Sue Lloyd with them). The general consensus of the Commission was that we are not interested in sharing at this time.

### Dispatch – Emergency Message System

Sue Lloyd, Emergency Manager / Dispatch Coordinator, presented a request to contract with Everbridge to replace CodeRed. The CodeRed contract ends today. The initial cost is \$6,750 to get started, and then \$2,500 per year thereafter. The cost of training (\$8,000) will be split between Barnes, Stutsman, and Richland Counties. Code Red is currently \$5,000 a year and is limited in its capabilities. Mike Metcalf moved to switch from CodeRed to Everbridge; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

# Auditor – Minutes / Court Facilities Improvement Grant

Cindy Schwehr moved to approve the November 21, 2017 minutes; Mike Metcalf seconded the motion. Motion carried. Beth Didier, Auditor, presented a Court Facilities Improvement Grant application for repair and painting of 3<sup>rd</sup> floor rotunda plaster, requesting \$6,000 in Grant funds. John Froelich moved to approve submitting the application, with a County Cost Share of \$2,000; Mike Metcalf seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

### **Commission Discussion**

Discussion included a bounced check on a redeemed tax sale property, South Central Dakota Regional Council, Barnes County Museum. The Commission would like minutes submitted from all boards that receive County monies. Dreis' Bridge repair is progressing nicely. Also discussed was: Hobart Lake project, County burial options, 911 radio options, truck regulatory, board appointments & liquor licenses at the next meeting, County Christmas party, and tax statements.

### Bills Approved for November 2017

General Fund: Ace Hardware \$77.39, Aflac \$1,963.14, Aflac Group Insurance \$48.45, American Solutions For Business \$57.17, Anderson, Brock \$71.37, Appliance City \$153.65, Atlas Building Maintenance Inc \$298.75, Bakkegard & Schell \$216.40, Barnes Co Highway Dept \$10.66, Barnes Co Municipal Airport \$7,200.00, Barnes County \$215.25, Bek Communications Cooperative \$127.68, Berntson, Rodger \$180.83, Bitz Tire & Service, Inc. \$19.91, Black Gold Suites li Lllp \$150.00, Blue 360 Media Llc \$249.00, Bob Barker Company \$190.68, Bredahl & Associates P.C. \$2,646.00, Business & Legal Reports \$2,913.75, Cable Services \$70.18, Cardmember Service \$3,412.15, Carlblom, William \$166.06, Casey's General Store Inc \$9.00, Cass Clay Creamery, Inc. \$767.00, Cass County Electric \$74.03, Cdw Government, Inc. \$7,975.00, Central Business Systems \$332.50, Central Dakota Mechanical, Inc. \$501.50, Centurylink Az \$253.20, Centurylink Wa \$861.75, Chs Dakota Plains Ag \$35.23, Cole Papers Inc. \$50.38, Colonial Life Insurance \$494.31, Columbus Bank And Trust \$1,395.50, Computer Professionals Unlimited \$2,076.43, Country Inn & Suites \$160.20, Culinex \$103.45, Dacotah Bank \$632.44, Dacotah Paper Co. \$369.97, Dakota Central Telecommunications \$21.00, Delta Dental Of Minnesota \$2,168.40, Dickey Rural Telephone Coop. \$231.00, Food Services Of America/Fargo \$4,602.94, G&K Services \$394.75, Galls Incorporated \$101.49, Handy Hardware & Rental \$355.27, Hannig, Lyman \$25.00, Hansen-Leier, Stacie \$202.59, High Plains Water Treatment, Inc. \$5.00, Iaao \$505.00, Information Technology Department \$1,340.00, Inter-Community Telephone \$150.00, Jack's Uniforms & Equipment \$60.94, James-Valley Reg. Lodge #4 \$22.00, Kadrmas, Lee & Jackson, Inc.-Bisma \$1,539.40, Kiefert, Douglas H. \$25.00, Kohn Electric \$1,805.13, Leaf \$292.50, Leevers Foods \$676.43, Lerud-Schuldt \$544.00, Lloyd, Susan \$23.54, Marco Inc - Dallas \$827.23, Mcgough's Carpet Service \$179.00, Microsoft Corporation \$3,670.62, Mid-States Wireless, Inc. \$14.38, Midwest Pest Control \$107.50, Montana-Dakota Utilities \$1,083.21, Moore Medical, Llc \$52.29, National District Attorneys Associ \$105.00, National Sheriffs Association \$115.00, Nd Association -Drug Court Profess \$25.00, Nd Association Of Counties \$2,205.00, Nd Attorney General's Office \$2,060.00, Nd-Pers \$27,905.16, Ndpers \$42,192.11, Ndpers-Deferred Comp A02 \$2,135.00, Nelson, Chelsy \$196.00, Neuberger, Holly \$257.67, Northwest Iron Fireman, Inc. \$634.77, O'reilly Auto Parts \$161.98, Onsolve Llc \$5,000.00, Person, Jennifer \$64.20, Petro Serve Usa \$2,777.14, Poukka, Audrey \$25.00, Praetorian Digital \$840.00, Public Safety Center Inc Ca \$252.05, Puklich Chevrolet Buick Gmc \$1,038.01, Quality Inn - Bismarck \$502.20, Record Keepers, Llc \$16.00, Reile, Jed \$25.00, Ri's Plumbing & Heating \$268.66, Roorda, Elizabeth \$56.00, Runge, Jason \$50.00, Sand, Patrick \$87.50, Sanford Clinic Fargo Region \$179.00, Sanford Health Occupation Medicine \$172.00, Schwehr, Cindy L \$179.76, Secretary Of State \$36.00, Servicemaster Of Valley City \$3,662.56, Shopko Stores Operating Co Llc \$555.02, Simplex Grinnell \$1,341.58, Sirchie Products \$439.59, State Board Of Law Examiners \$727.24, State Industrial Products \$92.02, Stein's, Inc. \$145.91, Stoudt-Ross Ford, Inc. \$498.09, Stutsman County \$15,000.00, Superior Vision Services Inc \$606.85, The Attic \$1,083.00, The Village Family Service Center \$3,090.00, Thiel, Jason \$91.06, Thomson Reuters -West \$116.07, Thrifty White Stores \$94.49, Triebold, Eric \$25.00, Ultramax Ammunition \$406.49, Us Bank Equipment Finance \$451.05, Valley Auto Parts \$51.54, Valley City Public Works \$1,974.80, Valley City Times-Record \$1,645.03, Valley Mortuary Services \$525.00, Valley Officeworks \$887.90, Vault1440 Llc \$2,800.00, Verizon Wireless \$813.16, Wagon Wheel Inn Ltd \$1,890.00, Wells Fargo Bank \$516.58, Total For Fund \$186,647.21, City County Health: Aflac \$967.86, Aflac Group Insurance \$117.05, Anderson, Julia \$17.50, Bakkegard & Schell \$85.00, Beyer, Katie \$178.07, Bjornson, Shirley \$525.00, Bostrom, Kay \$135.00, Buhr, Sharon \$100.00, Cardmember Service \$29.99, Central Business Systems \$224.40, Centurylink Az \$46.72, City County Health District \$1,486.25, Cole Papers Inc. \$295.63, Columbus Bank And Trust \$533.32, Dakota Plains Coop \$69.62, Delta Dental Of Minnesota \$497.08, Dex Media East Llc \$30.50, Eac Consulting \$170.00, Edward Jones - (Kevin) \$100.00, First Community Credit Union -Vc \$5,979.49, Garrahy, Teresa \$53.58, Glaxosmithkline Pharm \$8,044.57, Hansen, Sarah \$50.00, Henry Schein Inc \$129.69, Ingstad Family Media \$600.00, Koepplin, Bobby \$313.36, La Quinta Inns & Suites Inn#: 6517 \$81.90, Langland, Tamara \$69.55, Leevers Foods \$352.25, Litchville-Marion School Dist #46 \$500.00, Merck Sharp & Dohme Corp \$8,366.23, Mercy Hospital - Valley City \$189.00, Miller Motors Inc \$362.23, Montana-Dakota Utilities \$108.01, Nd-Pers \$9,409.47, Ndpers \$9,965.34, Ndpers-Deferred Comp 992 \$1,221.00, Oien, Diane \$612.50, Pederson, Eugene \$105.00, Pfizer Inc. \$1,657.38, Physio-Control, Inc. \$600.00, Red River Glazing, Inc \$32,000.00, Ryan, Eileen \$67.95, Sanford Health Occupation Medicine \$43.00, Sanofi Pasteur, Inc. \$15,994.84, Servicemaster Of Valley City \$1,075.00, Shopko Stores Operating Co Llc \$64.02, Superior Vision Services Inc \$120.60, Thielges Therapy Inc \$2,943.00, Thrifty White Stores \$93.99, Thyssenkrupp Elevator Corp. \$2,780.00, Valley City Public Works \$821.01, Valley Officeworks \$1,767.38, Viland, Beth \$69.00, Will, Theresa \$1,401.71, Winter, Andrea \$20.00, Total For Fund \$113,641.04, Veterans Service Office: Aflac \$244.53, Cardmember Service \$7.14, Centurylink Az \$18.21, Columbus Bank And Trust \$100.00, Delta Dental Of Minnesota \$121.25, Miller Motors Inc \$38.11, Nd-Pers \$922.58, Ndpers \$1,542.40, Ndpers-Deferred Comp A02 \$100.00, Petro Serve Usa \$282.50, Superior Vision Services Inc \$28.90, Verizon Wireless \$63.61, Total For Fund \$3,469.23, Social Services: Aflac \$1,176.17, Aflac

Group Insurance \$17.25, Barnes Rural Water \$106.80, Brothers III \$370.76, Cardmember Service \$760.53, Central Business Systems \$518.75, Centurylink Az \$204.55, City County Health District \$120.00, Coit, Gwen \$84.00, Colonial Life Insurance \$38.94, Columbus Bank And Trust \$435.00, Cts Language Link \$7.32, Delta Dental Of Minnesota \$938.77, Fritchie, Diane \$105.00, Golden Valley/Billings Social Serv \$40.00, Johnson, Mary \$260.69, Keith's Ac, Refrigeration, & Heati \$100.00, Killeen, Caitlin \$246.98, Larson, Wanda \$105.00, Lindemann, Dana \$71.69, Metzger, Catherine \$56.00, Morse, Stephanie \$229.75, National Enterprise Systems \$357.00, Nd Dept Of Human Services \$331.00, Nd-Pers \$10,895.13, Ndpers \$18,536.63, Ndpers-Deferred Comp A02 \$682.00, North Dakota United \$44.67, Oliver-Nathan Funeral Chapel \$3,120.00, Puklich Chevrolet Buick Gmc \$25.63, Record Keepers, Llc \$83.00, Reichel, Kayla \$61.07, Sanford Health Sd \$133.76, Schmidt & Associates, Inc. \$80.00, Shopko Stores Operating Co Llc \$82.63, Sundstrom, Teather Jo \$16.09, Superior Vision Services Inc \$258.90, Uecker, Leslie M \$28.00, Valley City Public Works \$282.77, Valley City Times-Record \$87.04, Valley City Veterinary Clinic \$123.54, Valley Officeworks \$860.99, Verizon Wireless \$314.39, Total For Fund \$42,398.19, County Road And Bridge: Ace Hardware \$38.97, Aflac \$835.69, Aflac Group Insurance \$132.70, Ascendum Machinery Inc \$976.56, Bayshore City Side \$7.64, Bitz Tire & Service, Inc. \$456.48, Blair's Auto Body Llc \$82.00, Butler Machinery Co. \$2,278.83, Centurylink Az \$48.13, Centurylink Wa \$47.41, Chs Dakota Plains Ag \$17,836.57, Colonial Life Insurance \$115.49, Columbus Bank And Trust \$657.00, Dakota Industrial Supply \$162.00, Delta Dental Of Minnesota \$254.58, Dickey Rural Telephone Coop. \$82.92, Grotberg Electric, Inc. \$40.34, Handy Hardware & Rental \$154.50, Inland Truck Parts & Service \$1,030.03, Inter-Community Telephone \$33.83, Johnson, Kerry \$67.50, Law Office Of Daniel H Oster \$507.51, Leevers Foods \$38.44, Miller Motors Inc \$33,784.73, Montana-Dakota Utilities \$609.28, Nd Association Of Counties \$480.00, Nd-Pers \$9,846.97, Ndpers \$17,073.50, Ndpers-Deferred Comp A02 \$2,000.00, Newman Outdoor Advertising - Jmst \$1,498.20, Northern Safety Technology Inc \$495.27, Northern Salt Inc \$10,431.86, Northwest Tire Inc. \$8,273.38, O'day Equipment LIc \$8,977.00, O'reilly Auto Parts \$66.85, Ottertail Power Company - Jamestow \$138.40, Quality Alignment & Brake Center \$80.50, R & H Maintenance & Lawn Care \$640.00, Ramkota Hotel - Rapid City \$171.98, S&S Auto Electric \$84.37, Smith, Jamie L. \$32.79, Star Enterprises, Inc \$2,385.90, Stoudt-Ross Ford, Inc. \$48,677.30, Superior Vision Services Inc \$34.20, Us Bank Equipment Finance \$522.20, Usi Mountain Region - Va \$171.00, Valley Auto Parts \$1,134.56, Valley Plains Equipment \$623.13, Verizon Wireless \$145.61, Vining Oil Company \$2,122.73, 3d Specialties, Inc. \$685.00, Total For Fund \$177,071.83, County Park: Ace Hardware \$69.99, Aflac \$60.19, Anderson, Bev J \$15.00, Biggers, Keith \$400.00, Cass County Electric \$324.87, Central Valley Health District \$300.00, Dickey Rural Telephone Coop. \$108.72, Fraedrich Transport Llc \$128.00, Handy Hardware & Rental \$54.41, Ihli's Repair & Hardware \$4.25, Koepplin, Bobby \$81.86, Leevers Foods \$9.44, Nd-Pers \$457.34, Newman Outdoor Advertising - Jmst \$80.78, Pine Country Nursery \$78.10, Smith Farm & Home \$59.50, Smith Lumber Company \$62.56, Stoudt-Ross Ford, Inc. \$39.18, Valley Auto Parts \$14.47, Valley Paint & Glass \$47.99, Valley Plains Equipment \$235.39, Vining Oil Company \$491.82, Total For Fund \$3,123.86, Weed Control: Aflac \$130.13, Barnes Co Highway Dept \$506.36, Handy Hardware & Rental \$86.92, Nd Department Of Transportation \$20.00, Nd-Pers \$603.86, Ndpers \$638.38, Valley City Public Works \$734.46, Valley Officeworks \$15.89, Verizon Wireless \$120.03, Windish, Jamen \$55.00, Total For Fund \$2,911.03, Oasis & Social Security: Verizon Wireless \$40.01, Total For Fund \$40.01, County Agent: Centurylink Az \$18.47, Grueneich, Randy \$38.74, Milender, Sue \$1,324.13, Nd-Pers \$516.58, Ndpers \$638.38, Ndpers-Deferred Comp A02 \$70.00, Ndsu Dept 3110 \$94.00, Tichy, Amy J \$214.94, Valley City Area Chamber Of Commer \$165.00, Total For Fund \$3,080.24, Farm To Market 15 Mill: Brock White Co Llc \$986.44, Chs Dakota Plains Ag \$350.00, Fisher Sand & Gravel \$59,782.36, Newman Outdoor Advertising - Jmst \$539.65, Ottertail Power Company - Jamestow \$51.75, Star Enterprises, Inc \$118,867.30, Total For Fund \$180,577.50, County Bridge: Kadrmas, Lee & Jackson, Inc.-Bisma \$1,500.00, Nd Dept Of Transportation \$85,026.31, Total For Fund \$86,526.31, County Agent Revolving: Goerke, Rachel \$45.00, Johnson, Mary J \$45.00, Ndsu Extension Service Dept 7270 \$61.00, Total For Fund \$151.00, Community Service: Columbus Bank And Trust \$20.00, Information Technology Department \$5.00, Musgrave, Larissa \$79.18, Nd Community Corrections Associati \$200.00, Nd-Pers \$111.70, Ndpers-Deferred Comp A02 \$25.00, Valley City Times-Record \$33.75, Verizon Wireless \$53.61, Total For Fund \$528.24, Grants And Projects: Bass, Linda \$316.50, Centurylink Az \$11.59, Demester, Ahna \$150.00, Fong, Whitney \$682.51, Goerke, Rachel \$250.00, Gourneau, Carol \$285.00, Haider, Teresa \$183.00, Hugo's \$268.28, Krieg, Bethanie \$386.50, Leevers Foods \$8.57, Marguart, Jennifer \$250.00, Mclaurin, Laura \$285.00, Nygaard, Diane R \$462.78, Pautz, Heather \$375.00, Peterson, Travis \$351.18, Ranum, Alison \$50.00, Richter-Kappenman, Katey \$500.00, Roland, Brooke \$600.00, Schrenk, Carolyn \$351.50, Schulz, Joyce \$447.80, Swenson, Allison \$923.23, Wittenberg, Leigh \$390.00, Zeltinger, Karissa \$608.14, Total For Fund \$8,136.58, Victim Reparation Fund: Parenteau, Wyatt \$199.00, Total For Fund \$199.00, Corrections Commissary Fu: Bernatello's Pizza Inc \$165.75, Keefe Supply Company \$697.44, Leevers Foods \$587.51, Shopko Stores Operating Co Llc \$42.48, Total For Fund \$1,493.18, Soil Conservation: Barnes Co Soil Conserv. Dist. \$1,998.21, Total For Fund \$1,998.21, Stewart Drain: Klubben Excavating \$2,600.00, Truenorth Steel \$950.00, Total For Fund \$3,550.00, Garrison Conservancy Dist: Garrison Diversion Cons Dist \$2,271.02, Total For Fund \$2,271.02, Airport: Barnes Co Municipal Airport \$2,339.72, Total For Fund \$2,339.72, 911 Emergency Fund: Apco International Inc \$69.00, Total For Fund \$69.00, State Funds: Nd State Treasurer \$4,092.47, Total For Fund \$4,092.47, Winter Show: Nd Winter Show \$58.58, Total For Fund \$58.58, Older Persons: South Central Adult Services \$2,207.18, Total For Fund \$2,207.18, Ambulance: Barnes County Ambulance \$1,103.45, Total For Fund \$1,103.45, Water Resources: Anderson, Bruce \$65.27, Centurylink Az \$4.53, Columbus Bank And Trust \$50.00, Fehr, Bret \$98.44, Hieb, Jerry \$124.12, Jorissen, Dale \$39.06, Klubben Excavating \$4,750.00, Moore Engineering, Inc \$1,607.00, Nd Water Users Association \$750.00, Nd-Pers \$223.37, Ndpers-Deferred Comp A02 \$25.00, Ohnstad Twichell, P.C. \$5,760.98, Olauson, Shawn \$19.26, Renaissance Engineering & Testing, \$1,293.69, Total For Fund \$14,810.72, Historical Society: Barnes Co Historical Society \$827.81, Total For Fund \$827.81, Library: Valley City Public Library \$1,032.46, Total For Fund \$1,032.46, Recorders Preservation Fu: Valley Officeworks

\$907.60, Total For Fund \$907.60, Cities:Dazey \$159.94, Fingal \$613.01, Kathryn \$473.28, Litchville \$82.52, Nome \$208.60, Oriska \$3.20, Pillsbury \$111.42, Sanborn \$1,344.73, Sibley \$133.29, Valley City \$100,874.66, Wimbledon \$894.95, Total For Fund \$104,899.60, Townships: Alta \$2,865.33, Anderson \$1,982.93, Ashtabula \$1,438.04, Baldwin \$1,418.24, Binghampton \$2,398.78, Brimer \$1,770.14, Cuba \$2,122.58, Dazey \$1,489.84, Eckelson \$1,754.21, Edna \$1,962.26, Ellsbury \$1,737.29, Getchell \$1,952.61, Grand \$1,856.82, Green \$2,345.94, Greenland \$2,041.10, Hemen \$2,002.78, Hobart \$2,974.64, Laketown \$1,543.88, Mansfield \$1,461.08, Marsh \$2,508.79, Meadow \$1,684.08, Minnie \$1,895.02, Nelson \$2,140.83, Noltimier \$2,193.00, Norma \$2,318.13, Oakhill \$1,430.21, Oriska \$1,904.32, Pierce \$1,682.16, Potter \$1,824.58, Raritan \$2,174.58, Rogers \$1,966.09, Rosebud \$2,285.79, Sibley \$1,682.39, Skandia \$1,863.30, Spring \$1,985.03, Springvale \$2,448.16, Stewart \$2,053.71, Svea \$2,413.84, Thordenskjold \$2,202.50, Uxbridge \$2,229.63, Valley \$4,269.04, Weimer \$1,600.42, \$85,874.09, Park Districts: Fingal \$19.03, Kathryn \$13.21, Litchville \$8.11, Nome \$8.26, Sanborn \$27.56, Valley City \$24,603.02, Total For Fund \$24,679.19, School Districts: Barnes County North \$8,175.75, Enderlin Area Sd 24 \$567.16, Griggs County Centra \$170.30, Hope 1 \$1.21, Litchville-Marion \$5,513.57, Maple Valley \$5,720.00, Valley City \$77,933.77, \$98,081.76, Rural Fire Districts: Dazey \$422.50, Edna \$103.94, Enderlin \$32.18, Fingal \$325.30, Hope \$225.13, Kathryn \$121.31, Nome \$176.76, Page \$72.65, Sanborn \$1,560.03, Tower City \$183.83, Valley City Rural Fire Protection \$444.36, Wimbledon \$395.51, Total For Fund \$4,063.50, Thordenskjold Drain: Stewart Drain li \$198.91, Thordenskjold Drain \$16.46, Total For Fund \$215.37, Interest Fund: Barnes Co Treasurer \$3,398.01, Total For Fund \$3,398.01, Total Warrants \$1,166,474.19

With no further business, Rodger Berntson made a motion, seconded by John Froelich, to adjourn the meeting. Motion carried unanimously, and the meeting adjourned at 9:28 pm.

Bill Carlblom, Chairman Barnes County Commission

Beth M Didier Barnes County Auditor