

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12:00 P.M. December 4th, 2023 at Pizza Corner

Present: Shawn Anderson, Jamie Bryn, Brad McKay, Tim Logan, Casey Burchill, Mike Lerud, Josh Brelje- KLJ, Matt Nisbet
– KLJ, Hunter Burchill

Chairman Shawn Anderson called meeting to order.

Tim moved to approve November 6th monthly meeting minutes, Brad 2nd. Carried

REPORTS

1. Manager : The big door on Hangar 5 has been fixed. Enterprise came out and replaced broken lift cables. The south overhead door has been opened multiple times by unknown. Mike will look into shutting the power off to it. All summer equipment has been serviced and put away.

2. Shawn presented the bills; Brad moved to approve payment of bills in the amount of \$10,167.74, Casey 2nd, carried. Deposits of \$ 14,458.72.

Current Balances: Checking \$58,129.45, MM: \$100,561.241.41, SE: \$3,836.01

3. Portfolios

a. Fuel: sales and inventory report: 1590.42 gal 100LL sold, 77.8 gal Jet A sold. 3,459 gal 100LL inventory, 1,457 gal Jet A inventory.

b. Administrative:

c. Buildings/Grounds: A couple of broken taxiway reflectors have been replaced, The payload beacon has not yet arrived, Shawn will check on its status. The new snow blower should arrive in December.

d. Promotion:

e. Personnel: We discussed employee wages and Tim made a motion to raise them in similarity to the county raise of 5%. John will move to \$26.25/hr and Jace to \$19.00/hr. Jamie 2nd, Carried.

f. Airport protection:

4. Mead & Hunt

a. Matt gave an update on the progress of the ALP update as well as providing an inventory and aviation activity forecast document. Matt asked for us to provide him with a narrative of some of the larger aircraft using the taxiway and runway at current and future times.

b.

c.

5. County Commissioner:

UNFINISHED BUSINESS

1. Spill containment

2.

NEW BUSINESS

1.

2.

Calendar update: Jon is hosting a FAAS safety seminar at the Casselton airport on Dec. 5th at 7 PM.

Next meeting: January 8th, 2024 @ Bridges at noon.

Casey moved to adjourn,

Board Member: Jamie Bryn