

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 am, Monday, August 31, 2020 at Terminal

Present: Shawn Anderson, Tim Logan, Steve Nielson, Jamie Bryn, Casey Burchill, Mike Lerud and KLJ Bryan Jacobson

Chairman Shawn Anderson called meeting to order

Jamie moved to approve April 6, 2020 monthly meeting minutes, Casey 2nd. Carried

REPORTS

1. Manager: Opatz still has not checked terminal roof, payloaders is back from service, recommending surveillance cameras in Hangar #5 – Casey made a motion to have installed, Tim 2nd, carried. Phil Keys passed away, service Saturday at 10:30.

2. Shawn presented the bills, Jamie moved to approve payment of bills in the amount of \$45,456.67, Casey 2nd, carried. Deposits of \$45,796.88

3. Portfolios

- a. Fuel: sales and inventory report: real good fuel sales lately
- b. Administrative: new administrative computer has been picked up
- c. Buildings/Grounds* #14 sumps have been sucked out, landscaping for terminal area has been contacted, getting info for #6 NVA hangar door seal, haying has been completed and removed – still waiting for payment from Wade.
- d. Promotion: Jon K will be back mid September doing flight reviews
- e. Personnel:*
- f. Airport protection: Security cameras in #5 were discussed in manager's report

4. KLJ,

- a. Seal Coat and Remarketing project update: Preconstruction and schedule is done and have been in contact. Should be in the next couple weeks.
- b. Fuel system project update: only received one bid from Comstock Construction for \$656,288. Comstock Construction adjusted their bid lower on 8/30/20 by trimming budgets and removing inbound Jet A receipt filter for a bid of \$574,388. Tim made a motion to reject the bid and reopen the bidding process to have operational pumps by July 31, 2021, Casey 2nd, carried.
- c. CIP meeting update: added electrical vault onto CIP plan

5. Commissioner:

UNFINISHED BUSINESS

1.

NEW BUSINESS

- 1. Sheriff's lease will be renewed
- 2.
- 3.

Calendar update: pump calibration and tank inspection in October, clean pump card reader in November

Next meeting: October 5th, 2020, 7:00 am at the Terminal

Jamie moved to adjourn, Casey 2nd. Carried.

Board Member: Jamie Bryn

Approved: