

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 am, Monday, September 9, 2019, Terminal

Present: Shawn Anderson, Tim Logan, Steve Nielson, Jamie Bryn, Casey Burchill, Cindy Schwehr and KLJ Michael Strom

Chairman Shawn Anderson called meeting to order

Jamie moved to approve Aug 5, 2019 meeting minutes, Casey 2nd. Carried

REPORTS

1. Manager:

2. Shawn presented the financials. Tim moved to approve payment of bills in the amount of \$39,359.73, Jamie 2nd, carried. Deposits of \$17,809.20

3. Portfolios

- a. Fuel: sales and inventory report: On the schedule for R&R Petroleum to do fuel inspection and calibration.
- b. Administrative: * Shawn and Jamie reported on the CIP meeting
- c. Buildings/Grounds:* No info yet for dry spreader for the Tool Cat. DC gate opener on schedule. Casey will get bids for mower. Discussion on extra grounds help. Ruts made during haying this year with all the wet weather, Shawn will talk to Wade about it.
- d. Promotion: Report on the Fly-in, rainy so had about 20 drive-in's for meal and conversation. Discussion on maybe moving Fly-in to Rally in the Valley weekend next year. The Sheyenne Valley Community Foundation will be holding it's Gala again at NVA in Nov.
- e. Personnel:
- f. Airport protection: Crack sealing to be done this fall, it's on the schedule. A support wheel at the maintenance gate was installed.

4. KLJ,

- a. Wildlife Fence Project, some filling around posts to be done yet
- b. PAPI and Beacon project, paper work in progress.
- c. State Grant Application update, is completed
- d. Jamie moved to accept Owner, Contractor Agreement to replace PAPI and Beacon, Casey 2nd, carried
- e. Discussion on Seal Coat for 2020, Tim moved to go forward on project, Jamie 2nd, carried

5. Commissioner: Hearing on County Budget coming up

UNFINISHED BUSINESS

- 1. Discussion on the parking area, will do some checking on who could work on it.
- 2. Discussion on the AED placement and for training and keeping up to date
- 3. Tim reported on MDU bringing in a gas line. Will get bids on heaters
- 4.

NEW BUSINESS

- 1.
- 2.

Calendar update

Next meeting: Oct 7, 2019- 7:00 am, Terminal

Tim moved to adjourn, Casey 2nd. Carried.

Board Member: Steven Nielson

Approved: 9/30/19