

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7:00 am, Monday, August 5, 2019, Terminal

Present: Shawn Anderson, Tim Logan, Steve Nielson, Jamie Bryn, Casey Burchill, Mike Lerud, Cindy Schwehr, KLJ Bryan Jacobson and Michael Strom

Chairman Shawn Anderson called meeting to order

Jamie moved to approve July 1, 2019 meeting minutes, Casey 2nd. Carried

REPORTS

1. Manager: A pilot brought up a concern about the edges of the runway. Discussion on our chip reader. Payloader 24 volt system loosing charge, look into a 24 v charger

2. Shawn presented the financials. Casey moved to approve payment of bills in the amount of \$49,675.28, Jamie 2nd, carried. Deposits of \$23,888.54

3. Portfolios

- a. Fuel: sales and inventory report: card reader is working
- b. Administrative: * Shawn and Jamie will attend the CIP meeting in Jamestown 8/14
- c. Buildings/Grounds:* No info yet for dry spreader for the Tool Cat.
- d. Promotion: Discussion on the Fly-in Sept 7, posters being sent out. The Sheyenne Valley Community Foundation will be holding it's Gala again at NVA in Nov.
- e. Personnel:
- f. Airport protection: Crack sealing to be done this fall. Discussion on a support wheel at the maintenance gate.

4. KLJ,

- a. Wildlife Fence project is complete, recommend to make final payment. Need to do some touch up on backfilling and grass seeding.
- b. PAPI and Beacon project, sign Notice of Award
- c. Grass Runways end markers and records need to be corrected
- d. report on the State Grant Application
- e. CIP- change to show the PAPI and Beacon project. Tim moved to add Asphalt seal coat for 2020 and markings on runway to CIP, Jamie 2nd. carried

5. Commissioner:

UNFINISHED BUSINESS

1. The electrical tub is done
2. Plan for hangar parking. Utilities have been informed, all OK.
3. Casey moved to go ahead with the DC battery backup on the gate at \$5945, Jamie 2nd. Carried
4. AED grant has been sent to City County Health
5. MDU will be putting in a gas line so we can get gas for shop heat.

NEW BUSINESS

1. Discussion on getting more help with grass mowing and upkeep next year.
- 2.

Calendar update

Next meeting: Sept 9, 2019- 7:00 am, Terminal

Tim moved to adjourn, Jamie 2nd. Carried.

Board Member: Steven Nielson

Approved: 9/9/19