

Barnes County Municipal Airport Authority Monthly Meeting Minutes

12:00 noon, Monday, April 1, 2019, at Valley City Country Club

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Mike Lerud, Cindy Schwehr, (via phone: Tim Logan)

Chairman Shawn Anderson called meeting to order

Jamie moved to approve March 11, 2019 meeting minutes, Casey 2<sup>nd</sup>, Carried

#### REPORTS

1. Manager: Checked into price from Swanston Equip. for a dry spreader for the Toolcat - \$4,656, they don't usually get any good used ones to consider. Installed new light bulbs on the payloader, there was an additive used with the 400 gallons of diesel delivered last month. Mike will check where natural gas, water, and sewer line locations for possible hookup into the shop.

2. Shawn presented the financials. Casey moved to approve payment of bills in the amount of \$10,789.53 Jamie 2<sup>nd</sup>, carried. Deposits of \$3,296.07

#### 3. Portfolios

a. Fuel: sales and inventory report:

b. Administrative: Employee reviews have been done

c. Buildings/Grounds: Jack Moritz used their pressure washer/vacuator machine to locate the underground wires for AWOS site on the North edge of the apron. Found broken electric wire going to AWOS. Grotberg Electric repaired with a splice. Shawn will check with Grotberg on possible tub installation in this area.

d. Promotion: Discussed upcoming airshows in the area. Jamie will call about getting airshow tickets for Fargo Airsho again with 4 other airports with no cost to the airport.

e. Personnel: Mike will call Conklin Roof Systems to assess areas on the terminal roof that may need touch-up repairs to prevent leaking.

f. Airport Protection: Casey moved to allow KLJ to get bids for the PAPI and Beacon project, Jamie 2<sup>nd</sup>, carried. Casey moved to approve KLJ to submit state grant application for PAPI and Beacon project, Jamie 2<sup>nd</sup>, carried. Tim moved to pursue crack sealing this spring, Casey 2<sup>nd</sup>, carried.

#### 4. KLJ:

5. Commissioner: The county thought the new wildlife fence contributed to additional snow accumulation on the roadway this winter. The airport will plan to create snow catches next winter to help reduce snow accumulation in that area. Discussed getting on the county's list to have the airport sprayed for weed control.

#### UNFINISHED BUSINESS

1.

#### NEW BUSINESS

1. Casey moved to have the cattails sprayed this summer, Tim 2<sup>nd</sup>, carried.

2. New pasture lease contract was constructed with Ingstad for 5 yr. term @ \$22.50/Ac. to include adjusted boundaries due to the location of the wildlife fence. Jamie moved to approve the lease, Casey 2<sup>nd</sup>, carried.

3. Wildlife fence and equipment breakdown coverage was added to our insurance policy coverage.

Calendar update

Next meeting: May 6<sup>th</sup>, 2019 – 7:00 A.M. @ terminal

Casey moved to adjourn, Tim 2<sup>nd</sup>, carried.

Board Member: Jamie Bryn

Approved:5/6/19