

Barnes County Municipal Airport Authority Monthly Meeting Minutes  
12:00 noon, Monday, October 1, 2018, Bridges Grill

Present: Shawn Anderson, Tim Logan, Steve Nielson, Mike Lerud, Commissioner Cindy Schwehr and KLJ Bryan Jacobson

Chairman Shawn Anderson called meeting to order

Tim moved to approve August 31, 2018 meeting minutes, Steve 2<sup>nd</sup>. Carried

#### REPORTS

1. Manager: Instructor Jon Kreilkamp was back and flew with 20 pilots, great to have him back creating more activity at the airport. Shop checking with county for shelving to organize their supplies. Looking into having some oil in the Terminal for pilots needing some on nights and weekends. Fence work is going well. Thank you to the Fire Dept for job well done cleaning the Hangar. Will be getting our own tow bar.

2. Shawn presented the financials. Tim moved to approve payment of bills in the amount of \$50,122.90, Steve 2<sup>nd</sup>, carried. Deposits of \$7,036.43

#### 3. Portfolios

- a. Fuel: sales and inventory report:\* Had a good month in sales. Pump needed some repairs.
- b. Administrative:
- c. Buildings/Grounds:\* Cattails have been sprayed. County couldn't spray broad leaf because of winds and fence work. ND Aeronautics did their inspection of the Airport, got a good report with a couple of comments to make us better.
- d. Promotion:\* Sept 8 Fly-in was held on a windy day so only a couple of planes flew in, had a few cars and 50 people enjoyed lunch and hangar talk. Sheyenne Valley Community Foundation will be having a gathering at NVA Oct 27 expecting 170 guests.
- e. Personnel:
- f. Airport protection: Our PAPI is obsolete but Phil is keeping it working! Camera's still not adjusted on the Terminal.

#### 4. KLJ,

- a. Fence project going as smooth as can be expected. A two week extension was granted due to the weather. Had two Archaeologist on site, one from KLJ and one from the Tribe. They spent fewer hours than expected so should have some savings there.
- b. Tim moved to make partial payment to Century Fence for work done mostly for removal of old fence and setting new posts in amount of \$31,970.49. Steve 2<sup>nd</sup>. carried
- c. Preapplication to the ND Aeronautic Com was submitted the end of Sept for replacing the PAPI. Steve moved to have KLJ proceed with the PAPI replacement, Tim 2<sup>nd</sup>. Carried
- d. Tim moved to approve KLJ to proceed to submit close out report for fence design, Steve 2<sup>nd</sup>. carried

#### 5. Commissioner:

#### UNFINISHED BUSINESS

- 1.
- 2.

#### NEW BUSINESS

- 1. Tim moved to accept the bid from Century Fence to install an electric opener with remotes on the main gate into the fenced area of the Airport for \$19,730. Steve 2<sup>nd</sup> carried
- 2. Tim moved to lay fabric and rock between the Hangar and Gate. Steve 2<sup>nd</sup> carried
- 3.

Calendar update

Next meeting: Nov 5, 7 am, Terminal

Tim moved to adjourn, Steve 2<sup>nd</sup>. Carried.

Board Member: Steven Nielson

Approved: 11/5/18