

Barnes County Municipal Airport Authority Monthly Meeting Minutes  
7:00 am, Monday, July 2, 2018, Terminal

Present: Shawn Anderson, Tim Logan, Jamie Bryn, Casey Burchill, Steve Nielson and KLJ's Bryan Jacobson, Michael Strom

Chairman Shawn Anderson called meeting to order

Jamie moved to approve June 4, 2018 meeting minutes, Tim 2<sup>nd</sup>. Carried

REPORTS

1. Manager:

2. Shawn presented the financials. Casey moved to approve payment of bills in the amount of \$39,786.88, Jamie 2<sup>nd</sup>, carried. Deposits of \$27,486.90

3. Portfolios

a. Fuel: sales and inventory report:

b. Administrative:\* CIP meeting will be in Jamestown 11 am Aug 1. Discussion on our present CIP and possible changes.

c. Buildings/Grounds:\* Cattails are growing back heavy. Haying should be done this month, will need to stay out of leased land. LED's have been installed in #5.

d. Promotion:\* Fly-in discussion. Jamie will work on getting posters out. Car club will be invited.

e. Personnel:

f. Airport protection:

4. KLJ,

a. Bid opening was June 14. 2 bids were submitted. Bids came in under estimate. Century Fence was awarded at \$554,289.47. Construction should start in Sept for a 75 day construction schedule when funding is in place.

b. Grant application was presented. Including KLJ's CA/CO agreement. Casey moved to approve, Jamie 2<sup>nd</sup>, Carried.

c. KLJ CA/CO Agreement was presented. Construction, administration, observation services came to \$121,414.32 including Tribal monitoring at an est. 30 days at an est. cost of \$21,000. Being the cost was over \$100k an independent review needed to be done at a cost of \$2,000. Moore Eng was used and came up with a cost higher than KLJ. Jamie moved to approve agreement, Casey 2<sup>nd</sup>, carried.

5. Commissioner:

UNFINISHED BUSINESS

- 1.
- 2.

NEW BUSINESS

- 1.
- 2.
- 3.

Calendar update

Next meeting: Aug 6, 7 am, Terminal

Tim moved to adjourn, Casey 2<sup>nd</sup>. Carried.

Board Member: Steven Nielson

Approved: 8/6/18