

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7 am, Monday, September 11, 2017, Terminal

Present: Shawn Anderson, Jamie Bryn, Casey Burchill, Steve Nielson, Mike Lerud and KLJ, Michael Strom

Chairman Shawn Anderson called meeting to order

Jamie moved to approve Aug 7, 2017 meeting minutes, Casey 2nd. carried

REPORTS

1. Manager: Hay is all removed off the field. Hangar with be cleaned this month. Awos should be repaired next several weeks.
2. Shawn presented the financials. Casey moved to approve payment of bills in the amount of \$8,182.23, Jamie 2nd, carried. Deposits of \$11,482.13
3. Portfolios
 - a. Fuel: sales and inventory report:
 - b. Administrative: Fall seminar Oct. 24-25, Mandan
 - c. Buildings/Grounds: Discussion on the Nat Guard property. 1. Underground double walled fiberglass tank with a monitoring system was pumped empty and in good shape. 2. Assigned identification #20 for the National Guard area for Emergency Plan. 3. Pulled switch for now saving on utility bill. Discussion on airport ground water and our frost problems.
 - d. Promotion: Very nice day for our Fly-in Saturday Sept. 9, 2017, 11 planes and 65 attendees, had 5 cars come up on short notice for show, burgers and brauts and great social time. Next year work with car club to get on their calendar and promotion. Jessica from Kulm came, She is getting her Instructors this month so looking forward to possibly working with her in the future. Discussion on ways to help prevent so much snow getting on our ramp. Discussion on how to keep the drain clear for wildlife contol.
 - e. Personnel:
 - f. Airport protection: Discussion on our new security camera's and possible better angles to adjust to.
4. KLJ,
 - a. CIP meeting: Shawn, Jamie and KLJ Bryan Jacobson were there. Discussion on the fence to do all phase's in one year to save mobilization costs, snowblower for the payloador.
 - b. Rwy 5 obstructions are ok till the fence set backs are figured out.
 - c.

5. Commissioner:

UNFINISHED BUSINESS

1. KBW Hangar close out discussion on how to move forward. They did not accept our offer. KLJ's Steve S. is in contact with them.
- 2.

NEW BUSINESS

1. Discussion on ability to timely pay recurring monthly bills. Casey moved to allow one signature on checks to pay recurring monthly bills under \$1500 and for payroll. Jamie 2nd. carried
- 2.

Calendar update

Next meeting: October 2, 2017, 7:00 am, Terminal

Casey moved to adjourn, Jamie 2nd. Carried.

Board Member: Steven Nielson

Approved: 10/2/17