

Barnes County Municipal Airport Authority
January 7, 2013

The Barnes County Municipal Airport Authority Board met on Monday, January 7 at Sabirs with the following board members present: Steve Nielson, Larry Welken, Tim Logan, Rick Anderson, Shawn Anderson, Clerk Lori Jury and Manager Mike Lerud. Also present were Steve Synhorst, Kevin Skramstad, KLJ; Cindy Schwehr, BC Commission, Brian Welken, Paul Lindemann and Jarrod Lindemann. Absent were Don Kosse and Dennis Helland.

Vice Chairperson Larry Welken opened the meeting. Shawn Anderson moved, Tim Logan seconded and the motion carried to approve the minutes from the previous meeting with the following addition: Shawn Anderson moved and Rick Anderson seconded to approve the manager monthly wage of \$500. The motion carried.

Tim Logan made a motion, seconded by Shawn Anderson to purchase a tanker of 100 low lead from Dakota Plains Cooperative. The motion carried.

The manager gave his monthly report. Items reported on included an employee meeting held December 28, new renter in hangar #9, an additional phone line in the terminal. and a rubber cutting edge ordered for the Bobcat.

Discussion was held on aerial operators fuel storage, compliance and inspections to begin in 2013.

Hangar Construction

Larry Welken distributed hangar proposal from Enterprise. Discussion continued on various options for a new hangar and requirements for federal funding. Steve Synhorst reported the survey crew would be at the airport January 8. Tim Logan made a motion to approve signing the CAT EX (Checklist to Support an Environmental Finding of Categorical Exclusion) documentation and the Kadrmass, Lee and Jackson, Inc. Agreement for Preliminary and Design Services for Construction of T-Hangar and T-Hangar Taxiway. Steve Nielson seconded the motion and it carried.

Tim Logan moved, Steve Nielson seconded to approve the vice chairperson be authorized to sign necessary documents in the absence of the chairperson. The motion carried.

Steve Nielson, Rick Anderson and Shawn Anderson volunteered to serve on a building committee.

A motion was made by Rick Anderson, seconded by Shawn Anderson and carried to approve payment of the following bills in the amount of \$12,832.47:

EXPENSES

OL	ND Workforce Safety & Insurance	workers comp premium	486.94
5459	Phil Keys	wages	265.50
5460	John Miller	wages	1,605.24
5461	Lori Jury	wages	923.50
5462	Mike Lerud	wages	461.75
5463	Smith Lumber Company	door lock/#9 walk in	180.00
5464	Kadrmass, Lee & Jackson	runway project	974.14
5465	Shawn Anderson	meeting mileage	27.75
5466	Barnes County Hwy Dept	repairs/maintenance	222.00
5467	MDU	utilities	91.90
5468	Brothers 3	water/terminal refreshments	15.35
5469	Dakota Plains Cooperative	fuel	2,774.72
5470	Valley Officeworks	office supplies	22.99
5471	Century Link	AWOS	44.13
5472	Century Link	telephone/internet	177.42
5473	VC Public Works	utilities	677.46

5474	Dakota Industrial Supply	janitorial supply	82.00
5475	Verizon	manager's telephone	65.15
5476	VC Postmaster	office supplies	90.00
5477	M & H Airplane Partnership	#9 fuel reimbursement	250.16
5478	Handy Hardware	repairs/maintenance	194.48
5479	The Independent	advertising/airshow	105.00
5480	Sabirs	monthly meeting expense	150.27
5481	Ron Johnson	#9 fuel reimbursement	198.11
5482	Michael Lerud	cell phone	250.00
		Bobcat parts & shipping	797.44
5483	ND Job Service	4th Qtr 2012 SUTA	9.84
OL	IRS	4th Qtr 2012 941	1,557.23
OL	ND Tax Commissioner	2012 Withholding	132.00

TOTAL JANUARY EXPENDITURES \$12,832.47

RECEIPTS

Barnes County Treasurer	mil levy	\$28,176.99
C Marvig	Airshow refund check	48.00
VOID Check #5109	Lindemann payroll check	471.75
Multi Service	January fuel sales	1,932.76
Hannig, Darin	2013 #9 rent	1,000.00
Burchill, Casey	2013 #9 rent	1,000.00
Keys, Phil	2013 land lease	315.00
Henderson, Paul	2013 land lease	190.00
Anderson, John Jr	2013 land lease	129.50
Schlotman, Mark	2012 land lease	284.00
Fargo Air Museum	Airshow sponsorship	500.00
Tall Towers Aviation	Airshow smoke oil purchase	1,136.00
Dacotah Bank	money market interest earned	43.53

TOTAL JANUARY RECEIPTS \$35,227.53

December Balance	\$496,058.21	Checking Acct	\$38,404.71
January Receipts	+ 35,227.53	Money Market	\$480,048.56
Less Disbursements	- 12,832.47		
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January 2013 Balance	\$518,453.27		\$518,453.27

With no other business to come before the board, the meeting adjourned.

Lori Jury, clerk