

The Barnes County Commission met in regular session on Tuesday, September 19, 2023 with Cindy Schwehr, Vicky Lovell, Bill Carlblom, Pete Paulson, and Shawn Olauson present. Chairman Carlblom called the meeting to order at 8:00 a.m., roll-call was taken, the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Environmental Services – Courthouse LED Lighting**

Shane Kalbrener, Head of Environmental Services, requested replacement of the courtroom lighting with LEDs, at a maximum cost of \$5,000. Shawn Olauson moved to approve the request; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**County-Owned Property Lease-Letting**

The County had several FEMA and non-FEMA properties available for leasing. No interested parties appeared to bid on the lease properties, and Bill Carlblom declared the bidding process “closed”.

**City-County Health District – Mental Health Awareness Week Proclamation /  
Opioid Settlement MOU / Jail Nursing Update**

Theresa Will, City-County Health District Administrator, and Josh Johnson, Valley City Schools Superintendent appeared to discuss upcoming mental health events. Jeff Yalden will be presenting to the area schools, grades 4-12, as well as to community members, on October 12<sup>th</sup> and 13<sup>th</sup>, speaking on mental health. Cindy Schwehr moved to declare October 8 – 14, 2023 as Barnes County Mental Health Awareness Week; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**BARNES COUNTY PROCLAMATION  
Barnes County Mental Health Awareness Week  
October 8 – 14, 2023**

WHEREAS, approximately half of our population will experience mental health challenges in their lifetime; and WHEREAS, Mental health challenges are one of the most common health conditions in Barnes County, North Dakota and the United States, affecting one out of five adults each year; as well as impacting both the person experiencing mental health challenges and their loved ones; and WHEREAS, 6,000 North Dakotans aged 12-17 have depression, high school students with depression are more than two times more likely to drop out of school than their peers; and WHEREAS, in North Dakota, 147 lives were lost to suicide and 29,000 adults had thoughts of suicide in 2021; and WHEREAS, 7 in 10 youth in the juvenile justice system have a mental health condition, WHEREAS, every day, millions of people face stigma related to mental health and may feel isolated and alone, going years before receiving any help; and WHEREAS, Recovery can and does happen, and all Barnes County residents should know that support and help is available regardless of any individual's situation; and WHEREAS, Creating a community where everyone feels comfortable reaching out for the support they deserve is crucial to ending the stigma around mental health; and WHEREAS, Valley City Public Schools, City-County Health District and the Barnes County Behavioral Health Coalition, wish to enhance public awareness of mental health challenges; NOW THEREFORE be it resolved by the Barnes County Commission, that we proclaim the week of October 8, 2023 as Mental Health Awareness Week in Barnes County, enhancing public awareness of mental health to help end the stigma.

Bill Carlblom, Chairman

Ms. Will presented an Agreement for Use of Barnes County Opioid Settlement Funds for Commission approval. Cindy Schwehr moved to approve the Agreement; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Agreement for use of Barnes County Opioid Settlement funds**

This agreement is made and entered into this 19<sup>th</sup> day of September, 2023, by and between City-County Health District (CCHD) and the Barnes County Commission. Whereas CCHD is providing many of the services for which the Barnes County Opioid Settlement funds can be used AND Whereas, the Barnes County Commission has requested the initial payments of the Barnes County Opioid Settlement funds be used by CCHD to continue the work already in progress at CCHD, Now, therefore, in consideration of the foregoing statement, we agree as follows:

City-County Health District agrees:

1. To utilize the Barnes County Opioid Settlement funds as allowed in the document “Exhibit E list of opioid remediation uses.” This will assure that no duplication of services will exist.
2. Consider input from County and City leadership regarding best use of the Barnes County Opioid Settlement funds.

Barnes County Commission agrees:

1. To transfer the Barnes County Opioid Settlement funds to CCHD upon receipt throughout the length of each settlement.

2. To allow CCHD to determine the most appropriate use of the opioid settlement funds, allowing CCHD to bolster the local work already being done by CCHD with various grant funds.

This agreement will remain in effect until one of the two parties listed above provides a 30-day written notice requesting changes, a new agreement is formulated, or the agreement is dissolved.

Date: September 19, 2023

Administrator

City-County Health District

Date: September 19, 2023

Barnes County Commission Chair

Bill Carlblom

Cindy Schwehr moved to approve the Jail Nursing Services Memorandum of Agreement / Understanding; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

#### **City-County Health District to Provide Jail Nursing Services**

##### **Memorandum of Agreement/Understanding**

THIS AGREEMENT is made and entered into this 19<sup>th</sup> day of September, 2023, by and between City-County Health District and the Barnes County Commission. WHEREAS, we agree that there is a need to provide ongoing nursing services for the Barnes County Correctional Facility, increasing nursing hours within the new jail; NOW, THEREFORE, in consideration of the foregoing statement, we agree as follows:

CITY-COUNTY HEALTH DISTRICT agrees:

1. To employ an RN who will serve as the Jail Health Administrator providing nursing services in the correctional facility 40 hours/week, primarily Monday thru Friday 8:30-5pm but will flex time to attend trainings, meetings, educate correctional officers and otherwise as needed.
2. To have an additional RN available to assist inmates during public health office hours 8:30 a.m. to 5 p.m., Monday through Friday, as needed and when the Jail Health Administrator is not available.
3. To provide 40-55 hours of jail nursing service per week, as required, dependent upon healthcare needs of current inmates.
4. To develop forms, policies and procedures pertaining to jail health.
5. To promote preventative health measures within the jail (both staff and inmate populations), e.g. appropriate handwashing, need for annual flu vaccinations, etc.
6. To assure quality and safe delivery of medications and health services in the Barnes County Correctional Facility.

Barnes County Commission agrees:

1. To reimburse CCHD at the commission-approved rate of \$55/hour for jail nursing services.
2. To notify CCHD of concerns or questions related to provision of jail health.
3. To employ correctional staff capable and willing to follow the jail health policies and procedures which are in place.

This agreement is effective 9/19/23 and will remain in effect until one of the two parties listed above requests changes and a new agreement is formulated.

Date: September 19, 2023

Administrator

City-County Health District

Date: September 19, 2023

Commission Chair

Barnes County Commission

#### **Planning & Zoning – Variances**

Jessica Jenrich, Planning & Zoning Coordinator, presented an application for a Variance – Height & Setback from Otter Tail Power Company (Ashtabula, Grand Prairie, and Baldwin Townships various locations). Cindy Schwehr moved to approve the application; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Ms. Jenrich presented an application for a Variance – Height & Setback from Otter Tail Power Company (Ashtabula and Grand Prairie Townships various locations). Cindy Schwehr moved to approve the application; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Ms. Jenrich presented an application for a Variance – Setback from Cass County Electric Coop (Oakhill Township, SW ¼ 26-137-58). Cindy Schwehr moved to approve the application; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

#### **Auditor – Minutes / NDA Co 9-1-1 Fee Proposal / Troubadours Courthouse Christmas / SLFRF Obligation / Crisis & Negotiation Team Support**

Vicky Lovell moved to approve the September 5, 2023 minutes; Shawn Olauson seconded the motion. Motion carried. Bill Carlblom moved to participate in the NDA Co 9-1-1 Fee Proposal; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Cindy Schwehr moved to approve cooperating with the Troubadours Courthouse Christmas concert, providing cocoa, coffee and cookies; Shawn Olauson

seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Shawn Olauson moved to purchase the JCB tractor with snowblower at a cost of \$330,000 using State and Local Fiscal Recovery Funds; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Cindy Schwehr moved to continue to support the Crisis and Negotiation members and Medical Director member of the James-Valley Special Operations Team; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **County Equipment Bid Opening**

Sealed bids were opened for county equipment offered for sale. The following bids were accepted and awarded: 2005 2448 Husqvarna tractor lawn mower to Rodney Rood for \$400; 2009 2348 Husqvarna tractor lawn mower to Rodney Rood for \$750; 2004 F-150 pick-up to John Behm for \$4,200; and 1998 Starlite 18’ trailer to Shane Olauson for \$525.

#### **Highway Dept – Speed Bump Request / Updates /**

##### **Approach Application / Preliminary Engineering Proposal / Lawn Mower / Salaries**

Jamie Smith, Highway Superintendent, presented a request from the City of Sanborn for a speedbump. Options were discussed. Project updates were given. Mowing is required by October 1<sup>st</sup>. Kadrmas, Lee & Jackson was the only firm that submitted proposals for the 2022 ER site repairs. Ms Smith requested approval to award the Preliminary Engineering contracts to Kadrmas, Lee & Jackson. Cindy Schwehr moved to approve the award; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Vicky Lovell moved to approve an Approach Application from Gary Tait for an approach located at 1-139-59, contingent upon removal of one of the existing approaches; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Shawn Olauson moved to approve purchase of Bad Boy mower at a cost of \$7,046; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Bill Carlblom moved to approve Highway Department salary proposal, less the COLA, as presented, to go into effect with the next payroll; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **Sheriff – Vehicle Bids**

Cindy Schwehr moved to approve purchase of a 2024 Ford at a cost of \$49,070 if it meets the specifications, or to purchase the Chevy at a cost of \$54,681; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

#### **Commission Discussion**

Commission discussion included portfolio updates.

#### **Budget Discussion**

Budget discussion will continue on Thursday, September 21, 2023 at 7:00 A.M. The public budget hearing is tonight at 6:00 P.M.

With no further business, Shawn Olauson made a motion, seconded by Pete, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:12 a.m.

Bill Carlblom, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor