

The Barnes County Commission met in regular session on Tuesday, September 5, 2023 with Cindy Schwehr, Vicky Lovell, Bill Carlblom, Pete Paulson, and Shawn Olauson present. Chairman Carlblom called the meeting to order at 8:00 a.m., roll-call was taken, the Pledge of Allegiance was recited, and the Agenda was reviewed.

Environmental Services – Parking Lot

Shane Kalbrener, Head of Environmental Services, recommended signage for the parking lot, as there are vehicles left in the parking lot for extended periods of time.

Treasurer – Unclaimed Property / Wells Fargo Account / Interest Rates

Debbie Magnuson, Treasurer, presented a list of checks to be cancelled, per North Dakota Century Code §11-25-05: Check #5678 dated 4/5/2022 payable to Tony Moritz in the amount of \$18.83; and Check #5683 dated 5/12/2022 payable to Louise Kukzaski in the amount of \$48.48. Cindy Schwehr moved to cancel the checks; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. If the party entitled to any such warrant shall appear and give good and sufficient reason for the party’s delay in calling for such warrant or in presenting the same for payment, the board may issue a new warrant in the amount to which the party is entitled, except for the statute of limitations. Cindy Schwehr moved to close the Wells Fargo savings account and move the funds to Bank Forward; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Commission Discussion

Commission discussion included portfolio updates. Vicky Lovell moved to allow up for \$400 for the Employee Appreciation week activities; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Highway Dept – Approach Application

Jamie Smith, Highway Superintendent, recommended approval of an Approach Application from Kent Sortland for an approach located at 23-138-60. Pete Paulson moved to approve the request; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Cindy Schwehr moved to pay David Bjornson \$150 per time to mow the County-owned FEMA properties in Eckelson; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

VC-BC Development Corporation – Funding Request

Jennifer Feist, Valley City – Barnes County Development Corporation Director of Development, requested approval of \$50,000 to assist Freedom Machine Group to purchase the building owned by Mickey Kvien and in which they are currently located, this request to be funded through the Barnes County Mill Levy Fund dedicated to economic development. Cindy Schwehr moved to approve the request; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Auditor – Minutes

Shawn moved to approve the August 15, 2023 minutes, as well as the August 17, 2023 special meeting minutes and August 28, 2023 special meeting minutes; Cindy Schwehr seconded the motion. Motion carried.

Assistant State’s Attorney Position / State’s Attorney Salary

Pete Paulson moved to open and advertise for the Assistant State’s Attorney position, to start at a salary of \$81,598 per year, and to increase State’s Attorney Tonya Duffy’s salary by \$12,000 annually, effective this pay period; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with Vicky Lovell voting “no”.

Trial Period Status Graduations

Vicky Lovell moved to approve graduation from Trial Period Status for Jessica Jenrich and Sarah Miller, and to increase their pay to \$30.50 per hour and \$28.63 per hour, respectively, with Jessica’s increase to take effect for the October 15th payroll and Sarah’s to take effect for the September 15th payroll; Bill Carlblom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Budget Discussion

The following changes were made to the proposed budget for 2024:

- 001-1500-6961 Sheriff New Vehicle Expense reduce from \$140,000 to \$70,000.
- 001-1600-6953 Corrections Boarding Meals reduce from \$180,000 to \$150,000.
- 001-6400-6601 Dispatch New Equipment reduce from \$200,000 to \$100,000.
- 011-0800-6601 VSO New Equipment reduce from \$600 to \$-0-.
- 014-1902-6601 Highway New Equipment reduce from \$735,000 to \$455,000.

Bills Approved for August 2023

General Fund: Abc Boat Docks Llc \$15,729.00, Aflac \$2,804.94, Aflac Group Insurance \$48.51, Amazon Capital Services \$655.80, Andrew S Marquart \$288.00, Avera Medical Group Radiology \$48.00, Bakkegard & Schell

\$903.75, Balco Uniform Co. Inc \$795.00, Barnes County \$529.24, Barnes Rural Water \$945.80, Bek Communications Cooperative \$492.00, Bitz Tire & Service, Inc. \$762.31, Bob Barker Company \$230.52, Bob's Excavating Llc \$3,640.00, Btn Constuction \$12,459.00, Burk, Christopher \$25.00, Butler Machinery Co. \$3,966.01, Carlblom, Taylor \$254.16, Carlblom, William \$153.72, Cass County Electric \$813.11, Cass County Government \$219.30, Catt Designs \$220.00, Central Business Systems \$91.80, Centurylink Az \$942.11, Charm-Tex Inc \$648.80, Cintas Corp II \$691.20, City County Health District \$6,687.50, Coast To Coast Solutions \$96.41, Cole Papers Inc. \$653.10, Colonial Life Insurance \$166.17, Computer Information Systems Inc \$25,902.53, Consolidated Correctional Foodserv \$11,350.87, Counties Providing Technology \$2,615.00, Dacotah Bank \$132.59, Dacotah Bank Flex Acct \$1,941.00, Dacotah Bank Sd \$17,291.95, Dakota Central Telecommunications \$21.00, Dickey Rural Telephone Coop. \$570.83, First International Insurance \$25,206.00, Gille Auto \$195.00, Grenz, Carol \$439.25, Handy Hardware & Rental \$1,038.25, Hansen-Leier, Stacie \$135.00, Hillyer, Kendra \$25.00, Horner, Nicholas \$25.00, Hr Specialist: Employment Law \$284.00, Information Technology Department \$6,069.39, Jacobson, Ian \$25.00, James-Valley Reg. Lodge #4 \$123.71, K&K Wood \$450.00, Knight, Matthew \$25.00, Koepplin, Bobby \$84.89, Kotaco \$310.88, Lanelle's Reporting Service \$228.00, Leaf \$190.00, Leever's Foods \$122.69, Litchville Bulletin \$226.86, Lovell, Victoria \$293.88, Marco Inc - St Louis \$1,555.26, Mckesson Medical-Surgical Mn Suppl \$329.08, Messerli & Kramer \$94.34, Meyer, Bobbie \$25.00, Midwest Pest Control \$95.00, Miller, Sarah \$100.00, Mindt, Julie \$126.20, Montana-Dakota Utilities \$1,764.24, Nd Association Of Counties \$2,638.50, Nd Attorney General \$3,325.00, Nucara Pharmacy \$797.09, Olauson, Shawn \$196.15, Oliver-Nathan Funeral Chapel \$298.10, Ost Body & Paint \$743.75, Paulson, Pete \$208.95, Peterson, Duane \$1,821.25, Petro Serve Usa \$4,310.33, Pharmchem Inc \$404.45, Polymar Products Inc \$400.00, Quadient Finance Usa Inc \$3,000.00, Quality Alignment & Brake Center \$351.11, Radisson Hotel-Bismarck \$176.40, Record Keepers, Llc \$70.00, Rj's Plumbing & Heating \$601.28, Rollie's Remodeling \$5,041.16, Roorda, Elizabeth \$76.00, Sanford Health Sd \$1,616.00, Sanford Health Occupation Medicine \$270.00, Servicemaster Of Valley City \$200.00, Smith Lumber Company \$473.46, Srv Chapter Ncta \$100.00, State Disbursement Unit - North Da \$602.00, Stoudt Miller Inc \$152.02, Stromme, Joanne \$354.35, Superior Vision Services Inc \$661.40, Svenningsen, Glen \$7,823.76, Thiel, Jason \$305.46, Valley Auto Parts \$7.98, Valley Barber Service \$260.00, Valley City Public Works \$6,349.59, Valley City Times-Record \$1,443.76, Valley Officeworks \$1,500.92, Verizon Wireless \$943.80, Wade's Service Center \$6,449.00, Wendel Auto Body \$486.67, Total For Fund \$209,832.64, **City County Health:** City County Health District \$757.96, Total For Fund \$757.96, **Veterans Service Office:** Aflac \$149.59, Dacotah Bank Flex Acct \$75.00, Dacotah Bank Sd \$224.43, First International Insurance \$18.00, Litchville Bulletin \$22.80, Ndactvso \$240.00, Petro Serve Usa \$324.05, Record Keepers, Llc \$7.88, Smith Lumber Company \$59.99, Stoudt Miller Inc \$72.58, Superior Vision Services Inc \$46.00, Valley City Times-Record \$223.75, Valley Officeworks \$64.68, Verizon Wireless \$113.58, Wells Fargo Bank \$575.82, Total For Fund \$2,218.15, **County Road And Bridge:** Aflac \$669.53, Aflac Group Insurance \$52.30, Bitz Tire & Service, Inc. \$25.00, Border States Paving, Inc. \$1,506,866.69, Butler Machinery Co. \$9,236.72, Centurylink Az \$58.37, Chs Dakota Plains Ag \$25,613.76, Colonial Life Insurance \$59.04, Dacotah Bank Flex Acct \$445.86, Dakotaland Autoglass Inc \$325.85, Dmc Wear Parts Llc \$6,285.00, Fargo Freightliner \$239.98, First International Insurance \$1,358.00, Inland Truck Parts & Service \$2,393.08, Klj Engineering Llc \$97,907.49, Kotaco \$2,656.82, Montana-Dakota Utilities \$64.60, Nd Department Of Environmental Qua \$1,200.00, Nelson International, Inc. \$507.57, Olauson, Melinda \$9.65, Ottertail Power Company - Jamestown \$129.56, Petro Serve Usa \$515.40, Powerplan Oib \$1,270.27, Premium Petroleum Services Llc \$372.50, Puklich Chevrolet Buick Gmc \$243.44, R & H Maintenance & Lawn Care \$640.00, Sanford Health Occupation Medicine \$54.00, Smith Lumber Company \$95.95, State Disbursement Unit - North Da \$1,097.00, Superior Vision Services Inc \$86.40, Truenorth Steel \$25,480.12, Valley Auto Parts \$1,533.97, Valley City Public Works \$638.39, Valley Officeworks \$995.77, Valley Plains Equipment \$34.86, Verizon Wireless \$99.09, Wallwork Truck Center \$140.43, Total For Fund \$1,689,402.46, **Weed Control:** Aflac \$149.93, Agterra Technologies Inc \$40.00, Dacotah Bank Sd \$533.39, F/S Manufacturing Inc \$330.61, Handy Hardware & Rental \$468.97, North Star Ag Inc \$2,300.00, Nutrien Ag Solutions Inc \$2,939.62, Valley City Public Works \$56.06, Valley Officeworks \$89.65, Verizon Wireless \$200.05, Windish, Jamen \$50.00, Total For Fund \$6,882.88, **County Agent:** Aflac \$33.50, Dacotah Bank Sd \$475.00, Handy Hardware & Rental \$11.40, Harstad, Alicia \$581.56, Milender, Sue \$551.12, Ndsu Extension Service \$23,593.32, Superior Vision Services Inc \$11.50, Tichy, Amy J \$50.00, Valley Officeworks \$105.22, Total For Fund \$25,412.62, **B.C. Emergency Hcpra:** Alta Township \$9,420.94, Anderson Township \$12,342.19, Ashtabula Township \$2,751.94, Binghampton Township \$8,704.70, Dazey Township \$4,647.75, Eckelson Township \$6,579.56, Edna Township \$10,362.41, Ellsbury Township \$10,602.75, Getchell Township \$5,551.31, Grand Prairie Township \$11,032.32, Greenland Township \$1,813.13, Hemen Township \$3,581.82, Hobart Township \$1,895.25, Laketown Township \$1,813.88, Mansfield Township \$12,948.71, Marsh Township \$13,388.25, Minnie Lake Township \$5,055.00, Nelson Township \$10,834.02, Noltimier Township \$7,721.53, Norma Township \$6,059.74, Oriska Township \$10,001.32, Pierce Township \$3,201.29, Potter Township \$2,480.25, Rogers Township \$1,014.37, Sibley Trail Township \$7,701.38, Skandia Township \$1,980.56, Spring Creek Township \$1,366.51, Springvale Township \$2,082.94, Stewart Township \$12,267.16, Svea Township \$6,888.20, Thordenskjold Township \$1,161.38, Uxbridge Township \$7,673.97, Valley Township \$17,968.49, Weimer Township \$2,603.08, Total For Fund \$225,498.10, **Farm To Market 15 Mill:** Dick's Construction \$1,967.58, Flint Hills Resources,Lp \$24,522.75, Klj Engineering Llc \$101.22, Nd Dept Of Transportation \$76.33, Newman Outdoor Advertising - Jmst \$1,550.84, Ottertail Power Company - Jamestown \$79.85, Smith Lumber Company \$585.85, Team Laboratory Chemical Llc \$787.50, Total For Fund \$29,671.92, **Bridge Sinking:** Arntson Stewart Wegner Pc \$6,777.56, Starion Bond Services \$500.00, Total For Fund \$7,277.56, **County Agent Revolving:** Dacotah Bank Sd \$25.16, Total For Fund \$25.16, **Community Service:** Valley Officeworks \$16.99, Total For Fund \$16.99, **Loosestrife Weed:** Aligned Ag Inc \$4,631.70, Total For Fund \$4,631.70, **Grants And**

Projects: Dean, Aynul \$360.00, Henry, Loren \$360.00, Leever's Foods \$35.37, Schulz, Joyce \$2,340.00, Total For Fund \$3,095.37, **Corrections Commissary Fu:** Reliance Telephone Systems, Inc. \$800.00, Total For Fund \$800.00, **Soil Conservation:** Barnes Co Soil Conserv. Dist. \$613.05, Total For Fund \$613.05, **Flood Emergency 2011:** Dazey Township \$1,627.50, Total For Fund \$1,627.50, **Stewart Drain:** Ohnstad Twichell, P.C. \$1,710.50, Total For Fund \$1,710.50, **Garrison Conservancy Dist:** Garrison Diversion Cons Dist \$742.79, Total For Fund \$742.79, **Airport:** Barnes Co Municipal Airport \$679.53, Total For Fund \$679.53, **State Funds:** Nd State Treasurer \$11,184.20, Total For Fund \$11,184.20, **Older Persons:** South Central Adult Services \$375.88, Total For Fund \$375.88, **Ambulance:** Barnes County Ambulance \$356.12, Total For Fund \$356.12, **Water Resources:** Aflac \$36.12, Dacotah Bank Flex Acct \$49.14, Hieb, Jerry \$64.85, Minnesota Valley Testing Laborator \$2,521.86, Ohnstad Twichell, P.C. \$1,215.61, Valley Officeworks \$65.98, Total For Fund \$3,953.56, **Historical Society:** Barnes Co Historical Society \$141.10, Total For Fund \$141.10, **Library:** Valley City Public Library \$8,605.65, Total For Fund \$8,605.65, **Recorders Preservation Fu:** Nelson, Jodie \$1,540.00, Pfaff, Jody \$1,680.00, Total For Fund \$3,220.00, **Cities:** Dazey \$813.66, Fingal \$697.57, Kathryn \$1,141.13, Litchville \$276.57, Oriska \$35.72, Rogers \$.93, Sanborn \$752.76, Sibley \$101.86, Valley City \$4,417.76, Wimbledon \$733.44, Total For Fund \$8,971.40, **Townships:** Alta \$2,501.75, Anderson \$1,412.26, Ashtabula \$972.95, Baldwin \$1,195.81, Binghampton \$1,705.77, Brimer \$1,724.42, Cuba \$1,686.41, Dazey \$1,259.11, Eckelson \$1,003.32, Edna \$1,580.53, Ellsbury \$1,540.45, Getchell \$1,385.99, Grand \$1,604.45, Green \$1,876.59, Greenland \$1,613.72, Hemen \$1,649.37, Hobart \$1,471.22, Laketown \$1,381.32, Mansfield \$994.89, Marsh \$1,348.27, Meadow \$1,311.08, Minnie \$1,539.49, Nelson \$1,885.04, Noltimier \$1,645.72, Norma \$2,068.68, Oakhill \$1,088.64, Oriska \$1,671.46, Pierce \$1,375.95, Potter \$1,138.48, Raritan \$1,757.85, Rogers \$1,443.92, Rosebud \$1,702.03, Sibley \$1,081.38, Skandia \$1,629.61, Spring \$1,639.57, Springvale \$2,184.63, Stewart \$1,544.72, Svea \$1,547.39, Thordenskjold \$1,645.18, Uxbridge \$1,836.85, Valley \$2,232.76, Weimer \$1,920.93, \$65,799.96, **Park Districts:** Fingal \$19.19, Kathryn \$10.06, Litchville \$14.50, Sanborn \$56.30, Sibley \$3.62, Valley City \$1,631.81, Total For Fund \$1,735.48, **School Districts:** Barnes County North \$3,545.28, Litchville-Marion \$1,014.91, Maple Valley \$5,845.13, Valley City \$6,231.07, \$16,636.39, **Rural Fire Districts:** Dazey \$176.61, Edna \$47.68, Enderlin \$7.24, Fingal \$119.58, Hope \$106.93, Kathryn \$100.31, Nome \$58.44, Page \$34.52, Sanborn \$609.22, Tower City \$215.13, Valley City Rural Fire Protection \$76.43, Wimbledon \$316.05, Total For Fund \$1,868.14, **Thordenskjold Drain:** Ohnstad Twichell, P.C. \$627.00, Total For Fund \$627.00, **Covid St & Local Fiscal R:** Klj Engineering Llc \$10,270.04, Total For Fund \$10,270.04, **Payroll Fund:** Dacotah Bank Sd \$3,335.24, Total For Fund \$3,335.24, Total Warrants \$2,347,977.04

Budget discussion will continue at the next meeting. With no further business, Cindy Schwehr made a motion, seconded by Bill Carlblom, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:48 a.m.

Bill Carlblom, Chairman
Barnes County Commission

Beth M Didier
Barnes County Auditor