

The Barnes County Commission met in regular session Tuesday, December 4, 2007, with all members present.

Administrative Assistant Julie Nelson opened the meeting and called for nominations for Commission Chairman.

Commissioner Weber nominated Commissioner Triebold as Chairman.

After discussion in which Triebold declined the nomination, Commissioner Weber withdrew the nomination. The floor was re-opened for nominations. Commissioner Weber nominated Commissioner Schwehr as Chairman.

Commissioner Berntson made a motion, seconded by Weber that nominations cease, and a unanimous ballot be cast for Schwehr as Chairman. Upon a roll call vote with all members voting "yes," motion carried.

The Chair was then turned over to Schwehr. Chairman Schwehr called for nominations for Vice-Chairman. Commissioner Berntson nominated Commissioner Opdahl as Vice-Chairman.

Commissioner Berntson made a motion, seconded by Weber, that nominations cease, and a unanimous ballot be cast for Opdahl as Vice-Chairman. Upon a roll call vote with all members voting "yes," motion carried.

The Commission then discussed the 2008 portfolio assignments.

Opdahl made a motion, seconded by Triebold, to adopt the following Portfolio schedule. Upon a roll call vote with all members voting "yes," motion carried.

**Department/Board**

Auditor  
Data Processing  
City/County Health  
Clerk of Court  
County Agent / Extension  
County Highway Dept. & Co. Engineer  
County Park  
Custodian (Building & Grounds)  
EMA / VSO / 911  
Recorder  
Sheriff / Corrections / Joint Law Enforcement  
Social Services  
States Attorney / Judicial  
Treasurer  
Tax Director  
Weed Control  
Compensation Committee  
Personnel Policy Review  
Airport Authority  
City Planning / Zoning  
County Planning / Zoning  
County Housing Authority  
Economic Development / Chamber  
Museum  
National Guard Military Affairs Committee  
Public Library  
Senior Citizens  
Sheyenne James Resource Conservation  
Development Council  
South Central Planning  
Water Resources / Devils Lake & Lower  
Sheyenne Advisory  
Winter Show

**Portfolio Holder**

Rodger Berntson  
Harlan Opdahl  
Cindy Schwehr  
Cindy Schwehr  
Don Triebold  
Cindy Schwehr / Rodger Berntson  
Rhiny Weber / Harlan Opdahl  
Rodger Berntson  
Rhiny Weber  
Don Triebold  
Rhiny Weber / Harlan Opdahl  
Berntson / Schwehr / Opdahl  
Rodger Berntson  
Don Triebold  
Don Triebold  
Don Triebold / Rhiny Weber  
Cindy Schwehr / Rodger Berntson  
Harlan Opdahl  
Cindy Schwehr  
Cindy Schwehr  
Don Triebold / Harlan Opdahl  
Don Triebold  
Cindy Schwehr  
Rhiny Weber  
Cindy Schwehr  
Rhiny Weber  
Rhiny Weber  
Harlan Opdahl  
Rhiny Weber  
Harlan Opdahl  
Rodger Berntson

Commissioner Berntson requested that the portfolio assignments be reviewed in three months.

Mark Anderson of KLJ met with the Commission to discuss a proposal to move a portion of County Highway 21 one mile north of Kathryn because of river erosion. He provided maps of the proposed change, which moves the road to the east approximately 60 feet. The proposed construction of this project would be in the summer of 2008.

Kerry Johnson, Highway Superintendent, discussed past due bills for blading owed by the City of Dazey and Laketown Township. Mr. Johnson agreed to write letters to the two entities regarding their options.

Mr. Johnson also discussed returning some FEMA monies made available in 2001 but that was not utilized by some townships. He also discussed the reasons some township roads suffer washboard problems.

Vicki Zinck, Treasurer, requested raises for Myrna Olstad and Gini Stevens, part-time employees in that office.

Commissioner Triebold made a motion, seconded by Weber, to allow the following raises to part-time Treasurer's Office employees as requested by Vicki Zinck, Treasurer, and effective January 1, 2008: Myrna Olstad – 25 cents per hour; and Gini Stevens – 50 cents per hour. Upon a roll call vote with all members voting "yes," motion carried.

Commissioner Weber made a motion, seconded by Triebold, to approve the minutes of November 20 as presented. Upon a roll call vote with all members voting "yes," motion carried.

After discussion, it was the consensus of the Commission to close the Courthouse from noon to 1 p.m. on December 14, for the Courthouse Christmas party.

It was also decided that the regular January Commission meetings will be held the 8<sup>th</sup> and the 22<sup>nd</sup>, due to the New Year's holiday.

Commissioner Berntson made a motion, seconded by Triebold, to cancel Barnes County taxes on the following parcels: 17-2410120 – \$103.35; 63-4000458 – \$290.14; 63-4000467 - \$290.14. Upon a roll call vote with all members voting "yes," motion carried.

Commission Opdahl made a motion, seconded by Berntson, to renew the contract with the VC-BC Development Corporation. Upon a roll call vote with all members voting "yes," motion carried.

Jennifer Feist, Development Director, requested \$6000.00 from the Barnes County Economic Development fund for the Valley Development Group, to support the Small Business Development Center (\$2500), and the Intermediary Relending Program (\$3500.00), and membership dues of \$9303.00.

Commissioner Opdahl made a motion, seconded by Weber, to allow the requested funding: \$2500.00 for the Small Business Development Fund; \$3500.00 for the Intermediary Relending Program; and \$9303.00 for membership dues. Upon a roll call vote with all members voting "yes," motion carried.

Kim Franklin, EMA, discussed a proposal to apply for a grant of \$55,000.00 through Nick of Time, with a County match of 25 percent, as described by the following Resolution 4. Upon a roll call vote with all members voting "yes," motion carried.

#### **Resolution 4**

WHEREAS, Barnes County, North Dakota, is required under the Disaster Mitigation Act of 2000 (44 CFR Part 201.4) to establish and maintain a Multi-Hazard Mitigation Plan approved by the Federal Emergency Management Agency (FEMA): and

WHEREAS, Barnes County's initial Multi-Hazard Mitigation Planning process took five years to complete and was approved by FEMA Region VIII in 2003, and

WHEREAS, as part of the five year maintenance plan the county is required to update and resubmit plans for approval to FEMA Region VIII to continue to obtain assistance under certain disaster programs relating to mitigation and public assistance; and

WHEREAS, due to the substantial costs and time associated with meeting federal standards for mitigation planning, Barnes County finds it necessary to submit for the FY2008 pre Disaster Mitigation Grant under the Federal Emergency Management Agency to update their initial plan to meet these federal standards and is required to appoint an Applicant Agent for the purpose of assuring the completion of all application documents and project deliverables.

NOW, THEREFORE BE IT RESOLVED that Barnes County Commission appoints the Barnes County Emergency Manager as the authorized Applicant Agent for the express purpose of submitting and if awarded administering the FY2008 Pre Disaster Mitigation Grant or Hazard Mitigation Grant in the amount of \$73,765 to the Federal Emergency Management Agency; and

BE IT FURTHER RESOLVED that Barnes County Commission agrees to provide the necessary twenty-five percent (25%) local cost share funding or in-kind match for completion of the project; and

BE IT FURTHER RESOLVED the Barnes County Commission authorizes the Barnes County Emergency Manager to work with Nick of Time LLC to submit and subsequently provide planning services, if approved, in accordance with applicable provisions of Federal and State law and regulation in regard to procurement of goods and services and with provisions of the Davis-Bacon Act relating to labor standards.

APPROVED this day 4<sup>th</sup> day of December 2007 by the Barnes County Board of County Commissioners

SIGNED FOR THE COUNTY:  
Cindy Schwehr  
Chairman, Barnes County Commission  
12-4-2007

ATTESTED BY:  
Ed McGough  
Barnes County Auditor  
12-04-2007

Commissioner Triebold made a motion, seconded by Opdahl, to allow Ms. Franklin to apply for the proposed grant. Upon a roll call vote with all members voting "yes," motion carried.

Franklin also presented for Commission review a flood plain ordinance, which would allow eligibility for flood insurance. The ordinance is to be adopted by February 2.

The Commission met with the Department Heads for general discussion.

Heather Pautz, Social Services Director, met with the Commission to discuss social worker workloads. The Social Service board recommended to the Commission that the department hire one social worker and one human service aide.

Commissioner Opdahl made a motion, seconded by Triebold, to allow Social Services to hire one social worker and one human service aide as requested. Upon a roll call vote with all members voting "yes," motion carried.

The following bills were approved for the month of November: **General Fund:** AP Equipment Inc \$132.00, Ace Hardware \$47.21, Appliance City \$34.98, Auka, Wanda \$621.00, Bakkegard & Schell \$55.00, Barnes Co Highway Dept \$1,498.99, Berntson, Rodger \$232.55, Bitz Tire & Service, Inc. \$847.29, Butler Machinery Co. \$879.00, Seven Seas Inn \$110.00, Cardmember Service \$221.40, Carpet Connection \$136.13, Cass Co Electric \$47.22, Corporate Technologies \$1,440.00, Cruff, Bradley \$224.50, Dacotah Paper Co. \$583.04, Dakota Plains Cooperative \$53.19, Franklin, Kimberly \$45.00, G&K Services \$280.56, Goven, Thomas \$600.00, Great Plains Directory \$386.40, Grossman, Lee \$413.30, Grotberg Electric, Inc. \$29.82, Harold Rotunda \$4,300.00, ITD \$300.00, Kadrmas, Lee & Jackson \$255.23, Kari's Cleaning \$63.70, Koch-Scherr, Jodie \$718.18, Koslofsky, Betty \$125.00, Kratz Hardware \$18.52, Litchville Bulletin \$93.72, McGough, Edward \$54.00, MDU \$386.24, Natl District Attorneys Assn \$170.00, ND Assn of Counties \$980.00, ND Sheriffs & Deputies Assn \$25.00, Opdahl, Harlan \$182.70, Overn Electric \$376.84, Polk City Directories \$258.50, Qwest \$1,934.24, Radisson Hotel \$385.00, Ramkota \$990.00, Reserve Account \$6,000.00, RJs Plumbing & Heating \$145.70, Roorda, Elizabeth \$444.80, Schwehr, Cindy \$69.65, Servicemaster \$1,200.00, Sheyenne Printers, Inc. \$514.01, Systems & Services \$21.89, TDS Metrocom \$358.95, Thrifty White Pharmacy \$128.73, Thrifty White Stores \$3,855.46, Triebold, Donald \$128.25, Valley Auto Parts \$2.19, VC Public Works \$3,455.03, Times-Record \$649.60, Valley Officeworks \$358.42, Valley Service \$49.56, Verizon \$162.78, White Banner

Uniform \$148.99, Wrigley Mechanical \$311.00, Xtreme Printing & Novelties \$67.50, Zinck, Vicki \$43.20; **City County Health:** Anderson, Julia \$20.70, Appliance City \$10.00, ASD Healthcare \$6,876.00, Bitz Tire & Service \$79.90, Bridgetown Imprints \$1,029.00, Cardinal Health Pharmaceutical \$751.44, Cardmember Service \$94.48, Central Avenue Pharmacy \$247.55, Central Business Systems \$346.82, Central Valley Health District \$1,261.50, Comfort Inn \$53.00, Comfort Suites \$165.00, Dakota Carrier Network \$547.52, Dakota Central \$49.95, Dakota Plains \$307.40, Dex Media East \$49.00, Dietz, Kathy \$26.00, Foss Drug \$17.99, IAIM - US Members \$85.00, Langland, Tamara \$47.25, Laure's Banner, Sign & Print \$700.00, Leever's \$43.92, Loann's Marketing \$637.90, Martin, Angie \$28.26, Mercy Hospital \$3,173.76, Meyer, Lana \$5.40, Michael, James \$805.65, Moore Medical \$239.44, Obsessed Photographers Group \$110.00, Pamida \$33.60, Qwest \$183.46, Radisson \$75.00, Rosenau, Vicki \$61.50, Sansio \$600.00, Share House \$100.00, Sheyenne Printers \$5,067.03, Skalicky, Kasey \$209.50, TDS Metrocom \$57.60, Thomsen, Paula \$67.60, Times-Record \$641.37, VC-Jamestown Broadcast Ctr \$200.00, Valley Drug \$188.18, Viland, Beth \$80.00, Wick Investments \$300.00, Will, Theresa \$242.90, Xtreme Printing & Novelties \$480.00; **Veterans Service Office:** Barnes Co Highway Dept \$128.81, Bitz Tire & Service \$149.27, Candlewood Suites \$220.00, National Assn of County VSO \$30.00, TDS Metrocom \$11.61, Valley Officeworks \$1.60, Verwey, James \$192.95; **Social Services:** Alltel \$110.77, Barnes Co Treasurer \$918.42, Bayley Neurauter, Lisa \$96.75, Brian's Service & Repair \$152.00, Burchill, Valraye \$21.30, Central Business Systems \$413.58, City County Health \$12.00, Coit, Gwen \$6.00, Compson, Becky \$87.75, Esch, Tennille \$154.35, Huss, Candice \$36.00, Information Technologies \$7.20, ITD \$9.60, MDU \$66.03, ND Dept Of Human Services \$6,790.34, ND Eligibility Workers Assn \$40.00, Olson, Eloise \$15.30, Pamida \$190.04, Pautz, Heather \$727.36, Pekas, Jennifer \$252.65, Pershing \$277.59, Rajewsky, Leah \$775.29, Schlenvogt, Carolyn \$6.00, Schmidt & Associates \$150.00, Sherlock, Helen \$60.00, Sheyenne Printers \$6.97, Tangen, Leah \$39.30, TDS Metrocom \$202.91, Unger, Cynthia \$42.00, VC Public Works \$180.97, Valley Officeworks \$165.53, Verizon \$74.69; **County Road & Bridge:** AP Equipment \$2.52, Allard Trophy \$46.95, Barnes Co Glass \$207.00, Bitz Tire & Service \$281.75, Brock White Co \$14.88, Butler Machinery \$973.36, CH Carpenter Lumber \$41.38, Cardmember Service \$224.57, Carpet Connection \$563.97, Carquest Auto Parts \$548.68, Catco Clutch & Transmission \$159.79, Dakota Plains \$3,578.38, Dickey Rural Telephone \$66.25, Enterprise Sales \$15.52, FEI \$2.06, Hell-Ya Productions \$104.42, Hoff & Jan's Upholstery \$80.00, Inter-Community Telephone \$69.63, Johnson, Kerry \$30.00, Johnston Fargo Culvert Co. \$17,426.00, Kari's Cleaning \$263.90, Kratz Hardware \$68.66, L&H Shoe Shop \$120.00, Leever's \$34.04, Liberty Business Systems \$10.00, Midland Diesel Service \$45.48, MDU \$107.91, Newman Signs \$240.94, Parts Plus Auto Sales \$11.99, Praxair Distribution \$177.90, Ramkota \$110.00, Ramkota \$292.00, RJs Plumbing & Heating \$75.02, S&S Auto Electric \$312.48, Sheyenne Printers \$183.08, Smith, Jamie \$13.77, Star Enterprises \$1,224.00, Streeter Oil \$27,258.00, Sweeney Brothers \$801.25, TDS Metrocom \$27.70, Trader Brothers \$25.00, Valley Auto Parts \$612.61, VC Public Works \$806.31, Valley Officeworks \$118.00, Vining Oil & Gas \$2,163.62, Yanish, Gary \$30.00; **County Park:** Belling Tree Service \$250.00, Carquest \$5.34, Cass County Electric \$525.23, Dakota Plains \$729.81, Dickey Rural Telephone \$46.81, Erickson, Harold \$45.00, Floyd Preston \$325.00, Kratz Hardware \$.72, Leever's \$5.34, Litchville Enterprises \$11.31, Lonnie Scharbow \$100.00, Lyle Signs \$43.90, Maasjo, Dale \$139.50, ND Dept Of Health \$80.00, S&S Auto Electric \$3.00, Waste Management of ND \$73.88; **Weed Control:** ADM-Benson Quinn Rogers \$3,414.94, Barnes Co Highway Dept \$156.78, Burchill, Nyle \$119.03, Carpet Connection \$136.13, Cass County Weed Control \$1,108.00, Dakota Plains \$552.00, Department of Motor Vehicle \$20.00, Kari's Cleaning \$63.70, McAllister, James \$121.87, VC Public Works \$19.44; **Emergency:** Star Enterprises \$3,900.00; **Oasis & Social Security:** Cardmember Service \$4,726.84, CPU \$1,563.85, ITD \$486.00, Kadrmass, Lee & Jackson \$3,073.35, TDS Metrocom \$.69, Thiel, Jason \$23.26, Valley Officeworks \$560.96; **County Agent:** Doublewood Inn \$165.00, Bjelland, Ellen \$218.06, Central Business Systems \$934.38, Grueneich, Randy \$276.50, National Council on Family Relation \$118.00, NDSU Ext Service \$25.00, ND State Horticultural Soc \$15.00, Quill \$189.89, VC Area Chamber \$137.50, Valley Officeworks \$61.53; **Farm To Market 15 Mill:** Dakota Plains \$357.31, Kadrmass, Lee & Jackson \$294.24, ND Sewage Pump Lift Station Service \$275.00; **Corrections:** Bob Barker Co \$245.86, Burleigh County \$600.00, Cable Services \$31.49, Cass Clay Creamery \$360.00, City County Health \$2,933.00, Dakota Industrial Supply \$94.40, Food Services of America \$4,138.86, High Plains Water Treatment \$60.00, Mercy Hospital \$100.00, Meritcare Clinic \$102.00, MDU \$128.73, RJs Plumbing & Heating \$70.59, TDS Metrocom \$37.95, VC Public Works \$390.00, Times-Record \$184.60; **County Bridge:** Allard Trophy \$285.00, Kadrmass, Lee & Jackson \$31,308.13, Leever's \$48.06; **County Agent Revolving:** City of Fargo \$125.00, Guscette, Greta \$40.00, Hintl, Jessica \$60.00, Jacobson, Tammy \$77.41, Karlgaard, Kathy \$46.70, Kramlich, Tena \$105.00, Leever's \$22.95, Loftsgard, Shelley \$70.00, NDSU Ag Communication \$60.00, NDSU

Extension-CDFS \$31.50, Olstad, Emilee \$39.50, Sorensen, Cara \$40.00, Tichy, Amy \$1,073.85, Valley Officeworks \$219.99, Wimbledon Business Standards Comm \$20.00; **Homeland Security:** Cardmember Service \$1,119.36, Geinert, Connie \$8,498.00, Heise Maintenance Service \$9,580.90, Overn Electric \$8,935.00; **Soil Conservation:** Barnes Co Soil Conserv. Dist. \$1,146.38; **Garrison Conservancy Dist:** Garrison Diversion Cons Dist \$1,296.45; **Airport:** Barnes Co Municipal Airport \$1,339.86; **911 Emergency Fund:** Dakota Central \$31.00, Dickey Rural Telephone \$267.00, Inter-Community Telephone \$150.00, Qwest \$953.79; **State Funds:** ND State Treasurer \$14,634.49; **Winter Show:** ND Winter Show \$1,640.73; **Older Persons:** South Central Adult Services \$1,270.52; **Ambulance:** BC Ambulance \$644.72; **Water Resources:** Carpet Connection \$136.13, City of Fargo \$48.00, Kari's Cleaning \$63.70, USDA-APHIS-Wildlife Service \$200.00; **Historical Society:** Barnes Co Historical Society \$163.71; **Library:** VC Public Library \$681.36; **Cities:** Dazey \$37.91, Fingal \$97.54, Kathryn \$80.59, Leal \$18.09, Litchville \$29.27, Nome \$4.97, Oriska \$46.05, Rogers \$9.07, Sanborn \$2,317.46, Sibley \$198.80, Valley City \$67,960.96, Wimbledon \$781.30; **Townships:** Alta \$1,955.96, Anderson \$1,327.80, Ashtabula \$998.79, Baldwin \$1,160.62, Binghampton \$1,558.12, Brimer \$1,401.51, Cuba \$1,820.57, Dazey \$1,067.28, Eckelson \$1,167.27, Edna \$1,453.63, Ellsbury \$1,446.09, Getchell \$1,423.93, Grand Prairie \$1,409.58, Green \$1,802.42, Greenland \$1,469.62, Hemen \$1,271.71, Hobart \$1,401.15, Laketown \$1,087.35, Mansfield \$1,539.02, Marsh \$2,010.16, Meadow Lake \$1,241.03, Minnie Lake \$1,490.41, Nelson \$1,476.56, Noltimier \$1,758.46, Norma \$1,706.74, Oakhill \$1,161.66, Oriska \$1,477.19, Pierce \$1,332.74, Potter \$1,037.88, Raritan \$1,616.28, Rogers \$956.40, Rosebud \$1,627.44, Sibley Trail \$935.33, Skandia \$1,464.15, Spring Creek \$1,470.08, Springvale \$1,602.10, Stewart \$1,760.20, Svea \$1,455.37, Thordenskjold \$1,634.65, Uxbridge \$2,111.99, Valley \$3,512.48, Weimer \$1,199.19; **Park Districts:** Fingal \$7.60, Kathryn \$4.53, Litchville \$2.84, Nome \$.43, Sanborn \$79.39, VC Park District \$12,339.08; **School Districts:** Enderlin \$1,329.20, Hope \$1,469.43, Litchville-Marion \$5,665.80, Maple Valley \$9,219.58, Montpelier \$2,191.08, North Central \$11,549.16, Page \$328.99, Valley City \$102,405.27, Wimbledon \$7,405.20; **Rural Fire Districts:** Dazey \$188.48, Edna \$97.63, Enderlin \$20.88, Fingal \$144.58, Hope \$175.41, Kathryn. \$64.30, Nome \$119.19, Page \$67.68, Sanborn \$881.34, Tower City \$91.39, Wimbledon \$397.98; **Interest Fund:** Barnes Co Treasurer \$27,197.26.

There being no further business to come before the Board, Commissioner Triebold made a motion, seconded by Opdahl, to adjourn. Motion carried.

---

Edward R. McGough  
Barnes County Auditor

---

Cindy Schwehr, Chairman  
Barnes County Commission