

Barnes County Municipal Airport Authority Monthly Meeting Minutes
12 noon, Monday, April 2, 2018, Country Club

Present: Shawn Anderson, Tim Logan, Jamie Bryn, Casey Burchill, Steve Nielson, Cindy Schwehr and KLJ Bryn Jacobson and Michael Strom

Chairman Shawn Anderson called meeting to order

Casey moved to approve March 12, 2018 meeting minutes, Jamie 2nd. Carried

REPORTS

1. Manager: VC Public Works have been up and repaired the lights. Employee reviews have been conducted. VC Police have spoken to the citizen with the dog and should be taken care of. BEK still waiting for nicer weather to check cameras. Have been working on possible new instructors to serve our airport. Needed to replace the electric motor on the #5 Hangar. Would like to look into installing a wash sink in the Maintenance Shop. Repairing the heater in the Bobcat.

2. Shawn presented the financials. Quarterlies are done. Auditor Rotunda was here earlier and brought back 2016 info and took 2017 info. Tim moved to approve payment of bills in the amount of \$18,946.38, Jamie 2nd, carried. Deposits of \$24,034.20

3. Portfolios

- a. Fuel: sales and inventory report: Load of gas was delivered
- b. Administrative:
- c. Buildings/Grounds:* Yard lights were done but seems 2 still not working, snow pusher coming soon. Discussion on the 2017 ice issues with renters at the Hangar #14. Steve made a motion to credit 3 months rent to renters with the problem for nonuse of area, Jamie 2nd. Carried. Discussion on ditch cleaning.
- d. Promotion:* Fly-in discussion. Discussion on Instructors. Manager will be getting a picture of the Airport to hang in the Terminal.
- e. Personnel:* Manager conducted Employee Reviews
- f. Airport protection:* April 7- 13 entities have been invited to the training for Emergency Responders for aviation accidents that will be conducted by Jay Flowers at NVA. Tree obstructions should be taken care of this month.

4. KLJ,

- a. Reviewed Fence project with discussions on gates, the Federal funding and probability of needing to do it in two years instead of one.
- b. Jamie moved to proceed with the bidding process for the Wildlife Fence, Casey 2nd. carried
- c.

5. Commissioner:

UNFINISHED BUSINESS

- 1.
- 2.

NEW BUSINESS

- 1.
- 2.
- 3.

Calendar update

Next meeting: May 7, 7 am, Terminal

Jamie moved to adjourn, Tim 2nd. Carried.

Board Member: Steven Nielson

Approved: 5/1/18