

Barnes County Municipal Airport Authority Monthly Meeting Minutes  
12 noon, Monday, January 8, 2018, Bridges Grill

Present: Shawn Anderson, Tim Logan, Jamie Bryn, Casey Burchill, Steve Nielson and KLJ, Bryan Jacobson Michael Strom

Chairman Shawn Anderson called meeting to order

Shawn turned meeting over to Vice Chair Tim Logan who asked for chair nominations. Jamie nominated Shawn Anderson, there were no other nominations. Jamie moved to cast an unanimous ballot for Shawn, Casey 2<sup>nd</sup>, carried. Tim turned meeting back to Shawn who asked for Vice Chair nominations. Jamie nominated Tim, there were no other nominations. Jamie moved to cast an unanimous ballot for Tim, Casey 2<sup>nd</sup>, carried

Casey moved to approve Dec 4, 2017 meeting minutes, Jamie 2<sup>nd</sup>. Carried

#### REPORTS

1. Manager:

2. Shawn presented the financials. Casey moved to approve payment of bills in the amount of \$44,879.57, Tim 2<sup>nd</sup>, carried. Deposits of \$15,221.73

3. Portfolios

- a. Fuel: sales and inventory report: pump swivel replaced. Pumps are calibrated. Reviewed prices
- b. Administrative: quarterly's and year end are done. Manager review will be done next meeting.
- c. Buildings/Grounds: Our snow pusher is in need of major repairs, Casey moved to Purchase a 14' x 42" Blade for \$10,900, Jamie 2<sup>nd</sup>.
- d. Promotion: plan for Symposium
- e. Personnel: Discussion on county wages. Tim moved to give a 3% wage increase to the maintenance employees, Casey 2<sup>nd</sup>, carried
- f. Airport protection: Sheriff area #20 to be put up. Working on the yard lights

4. KLJ,

- a. Discussion on several surface penetrations and what needs to be done with the trees for rwy 5. Tim will visit with the landowner.
- b. Fence design #17 is progressing, completed some paper work
- c. Need documentation for the lease amount for the Sheriff Dept.

5. Commissioner: Shawn Anderson was appointed to a five year term.

#### UNFINISHED BUSINESS

- 1.
- 2.

#### NEW BUSINESS

- 1.
- 2.
- 3.

Calendar update

Next meeting: February 5, 2018

Casey moved to adjourn, Tim 2<sup>nd</sup>. Carried.

Board Member: Steven Nielson

Approved: 2/5/18