

Barnes County Municipal Airport Authority Monthly Meeting Minutes
7 am, Monday, October 2, 2017, Terminal

Present: Shawn Anderson, Tim Logan, Jamie Bryn, Casey Burchill, Steve Nielson, Mike Lerud and KLJ, Michael Strom, Co Commissioner Cindy Schwehr and Sheriff Dept. Don Fieberger

Chairman Shawn Anderson called meeting to order

Jamie moved to approve Sept 11, 2017 meeting minutes, Casey 2nd. carried

REPORTS

1. Manager: Some landscaping has been done and seeded to grass by hangars on east side. Bill has been sent to Nat Guard for weed control this summer. BEK has been contacted to reposition security cameras. Phil is dealing with the swivel on the gas hose reel. Pumps will be scheduled for calibration.
2. Shawn presented the financials. Jamie moved to approve payment of bills in the amount of \$7,830.42, Casey 2nd, carried. Deposits of \$3,834.77
3. Portfolios
 - a. Fuel: sales and inventory report: good month. Reviewed our prices
 - b. Administrative: Fall seminar Oct. 24-25, Mandan Shawn planning on attending
 - c. Buildings/Grounds: Several yard lights seem to be not working, will check on it. Getting the #20 sign for NG area. Still working on getting our drainage ditch sprayed. Discussion on the city water connection vault in parking area between #8 and 9 that city has to pump out water several times a year. Discussion on hangar frost issue. KBW has been out doing some final punch list work to satisfy KLJ for final payment on T-Hangar project. Discussion on ways to controlling the way snow piles up on ramp.
 - d. Promotion:
 - e. Personnel:
 - f. Airport protection:
4. KLJ,
 - a. Survey work continuing on wild life fence and drainage ditch
 - b.
 - c.
5. Commissioner: County to finalize budget Oct 3.

UNFINISHED BUSINESS

1. NG building lease with the BC Sheriff Dept was reviewed with Don Fieberger with minor changes made. Casey moved to accept a \$600 per month for a term of 3 years lease subject to changes made, Jamie 2nd. carried
- 2.

NEW BUSINESS

- 1.
2. Casey moved to accept the 2018 FAA Pre-Application for phase 1 construct Wildlife Fence, Jamie 2nd, carried
3. Casey moved to accept bid for pad crack sealing from Zimmerman in the amount of \$1,665.00, Jamie 2nd, carried

Calendar update

Next meeting: November 6, 2017, 7:00 am, Terminal

Casey moved to adjourn, Jamie 2nd. Carried.

Board Member: Steven Nielson

Approved: 12/4/17