

**Barnes County Municipal Airport Authority Monthly Meeting Minutes**  
**7 am, Monday, August 7, 2017, Terminal**

Present: Shawn Anderson, Tim Logan, Jamie Bryn, Casey Burchill, Steve Nielson, Mike Lerud, BC Commissioner Cindy Schwehr, Sheriff Randy McClafin, KLJ Bryan Jacobson and Josh

Chairman Shawn Anderson called meeting to order

Casey moved to approve July 10, 2017 meeting minutes, Jamie 2<sup>nd</sup>. carried

**REPORTS**

1. Manager: Visiting with the Sheriff Dept about the National Guard facility. FAA has ok'ed the possible renting of the National Guard facility to the Sheriff Dept. Haying is done and will be removed this month. AWOS modual has been sent in for repair affecting read outs. Individuals scrubbed off the burn out marks on our drive.
2. Shawn presented the financials. Jamie moved to approve payment of bills in the amount of \$11,536.39, Tim 2<sup>nd</sup>, carried. Deposits of \$8,825.75 and NDAC AWOS Grant income of \$9,297.00 totaling \$18,122.75
3. Portfolios
  - a. Fuel: sales and inventory report:
  - b. Administrative: Budget was presented to the Co.
  - c. Buildings/Grounds:
  - d. Promotion: Planning for the Fly-in Saturday Sept. 9, 2017
  - e. Personnel:
  - f. Airport protection: Rwy 5 obstruction requirements changing as we go forward with the Wildlife fence. Will be spraying some hard to get to areas.
4. KLJ,
  - a. Casey moved to accept the agreement with KLJ for Design services on the Wildlife Fence, Jamie 2<sup>nd</sup>. carried
  - b. Presented a concept for the parking area
  - c. Signed papers for reimbursement of Grant 16, Wildlife Hazard Management Plan from the State and FAA.
  - d. Presented a draft of the CIP. Discussion on the future projects and needs of the Airport. CIP meeting is Aug 30, 4pm at Jamestown.
5. Commissioner: Discussion on the National Guard facility.

**UNFINISHED BUSINESS**

- 1.
- 2.

**NEW BUSINESS**

- 1.
- 2.

**Calendar update**

Next meeting: September 11, 2017, 7:00 am, Terminal

Casey moved to adjourn, Jamie 2<sup>nd</sup>. Carried.

Board Member: Steven Nielson

Approved: 9/11/17