

BCMAA met 10:30 am on Monday, May 6, 2013 at the Wagon Wheel Inn meeting room. Board members present: Dennis Helland, Larry Welken, Tim Logan, Don Kosse, Steve Nielson, Rick Anderson, Shawn Anderson, clerk Lori Jury and manager Mike Lerud. Other officials present were BC Commissioners Eldred Knutson and John Froelich, North Dakota Aeronautics Commission Director Larry Taborsky. Arriving about noon were BC Commissioner Cindy Schwehr and KLJ representatives Steve Synhorst and Kevin Skramstad.

Chairman Dennis Helland opened the meeting welcoming guests.

1. Mike Lerud gave manager report:
  - (a) We are generating more traffic at our airport because of our good fuel prices and they wanting to come back after finding out how great our airport is, becoming a stopping point for them.
  - (b) Still dealt will snow this past month with our late spring.
  - (c) EAA Young Eagles breakfast was well attended and free rides were given to an estimated 50 kids by 5 pilots Saturday morning May 4<sup>th</sup>.
  - (d) The Maintenance shed was used because of the cool weather. The shed was given a good cleaning the week before and probable make the extended cleaning an annual task.
  - (e) Purchased 3000 gal jet A fuel and reset price. Question to Larry Taborsky on fuel prices compared to Bismarck and we are considerably less.
  - (f) Mowing equipment has all been gone through and is ready. Question on mowing hayed area and will not.
  - (g) Discussed the notam on our lights and the number of clicks to operate.
  - (h) Mike has received his computer with nothing loaded on it.
  - (i) We now have the box to ship back the DTN computer.
2. Report on the requested meeting with States Attorney Lee Grossman- it was not held because he said there was no reason to waste everyone's time.
3. Steve Nielson made a motion to change the financial report to show the extra \$200 per month paid to the clerk since August 2011 for doing the air show. Showing \$4000 more true expense to the airshow. Tim Logan seconded and it carried.
4. Changes in the April 1, 2013 minutes include: In the manager's report, options for 2) funding new hanger, add- bank loan. b)top soil will need to be removed, add-for hanger site. The \$39.57 error at the bottom of the April financial is interest on the money market account. Don Kosse resignation clarified that he will stay on until a replacement is in place. Shawn Anderson moved to accept report with the additions and corrections, Don Kosse seconded, motion carried.
5. Shawn Anderson made a statement regarding the clerk. He said, "I feel after considering everything that was said at the past meetings I find there's no reason to continue with this job review. It's clear that the clerk and the board will not see eye to eye on many issues, it's just not working. The trust on both sides is not there. For the sake of the airport and county taxpayers, I feel I need to do my job, therefore I make a motion to... Shawn Anderson moved to terminate the clerk. Tim Logan seconded, motion carried.

Discussion was held on the retrieval of BCMAA property and all passwords from the clerk. Discussion was held on doing an audit to this date. Harold Rotunda needs to finish the 2012 audit.

Steve Nielson agreed to take minutes

6. No need for a wage increase now

7. Jamie Bryn and Roger Triebold were nominated for Don Kosse's seat on the board. Shawn Anderson moved nominations cease, seconded by Larry Welken, carried. Vote was 4 to 2 to recommend Jamie Bryn to the BC County Commission for a seat on the BCMAA. His name and all the applications will be given to the BC Commission.

8. Tim Logan moved to pay the bills excluding missing slips for St. Kates for \$90.32 and Tall Towers \$353.08 as presented in the amount of \$ . . seconded by Shawn Anderson, carried. Lori Jury presented these invoices later for Duggy, expenses for airshow paid by a ND grant. Shawn Anderson moved to also pay these bills, seconded by Don Kosse, carried.

9. Discussion on the property line with Ingstads and the haying contract with Austin Jorissen of those acres involved. Also gave Larry Taborsky a history of possible trade with Ingstads for a future crosswind runway which would come after a parallel taxiway which they would then take all our grass runways away from us.

10. Discussion on last years taxiway project extra expense to tie in the hangers came to \$2562.75. This was part of the project which had to be done for the change in elevations. It has been paid.

11. Dennis Helland reported on the findings of how long offices are held. Officers serve at the pleasure of the board. Options were discussed how to handle changes in leadership. Larry Welken moved to reorganize on the June 3, 2013 meeting for chairman and vice chairman to run till our January 2014 meeting and then annually at each January meeting. Shawn Anderson seconded, carried with Steven Nielson opposing.

12. KLJ a. Steve Synhorst reported on the crack and dip in our runway this spring, it has leveled it self and can hardly find the crack. They will be looking at it this summer and go through another freeze, thaw cycle to see what happens. Cracks will be sealed to keep water out of them.

b. Morning of June 3 will be bid opening for our new hanger and Steve Synhorst will bring them to our noon meeting.

c. We have options for our hanger doors, the basic door seems good for us.

d. Steve Synhorst presented a modification to our bid design agreement to separate the locally funded hanger and the federally funded taxiway, it's cleaner for them when doing federally funded projects. The taxiway would be taken out of the design agreement reducing the cost by \$31,617.91. Tim Logan moved to accept amendment #1 making our new hanger engineering agreement price at \$46,238.00, seconded by Rick Anderson, carried.

e. Larry Welken moved to accept a new design and bidding contract with KLJ, in the amount of \$62,158.85, for the federally funded rehabilitation project for the ramp area, apron, fuel pad and taxiway, seconded by Don Kosse, carried.

13. Lori Jury informed us that she will be asking the States Attorney and the BC Commission to have us hold off on our elections for 45-60 days to have time to transition everything that needs to with the current officers.

14. The manager will put out ads for a new clerk.

15. Discussion was held on:

a. How BCMAA property will be transferred from Lori Jury's possession to ours. Mentioned was an independent secured and bonded mover, also could have the sheriff inventory and move it to a secure location so as to protect both parties. She would like ten days to get it all put together, some would be kept to finish Harold Rotunda's 2012 audit.

b. Getting our computer, we would have to install Quickbooks on it. Dennis said he had been getting the backups monthly from the clerk but she said it would be read only until audit is done so no one else can change it except for the original on her personal computer.

c. A question on if a total audit is required from where the clerk took over.

d. How, where and what records are kept. Steve Synhorst brought up a survey about "do you have a method to restore your records if you need to". He said a lot of our information could be found with the records they keep to meet State or FAA requirements.

e. What's required for an audit when the chairman or clerk changes and who might do an extended audit and for how many years. Dennis will check with our County Auditor for information on going forward with maybe a State Audit.

f. Lori stated she wants an audit for the full 6 years she was clerk. She said she brought an issue to the Board in 2009 and the Board instead of going backwards, went forward. She said a full audit would bring this out by going through the minutes, accounts payable and receivables. She said she wants to be off the hook now and not be held accountable for that. She said she wants it to go back on the Boards shoulders but says that she's not obligated to tell us any more than it happened in 2009.

g. Larry Taborsky and Dennis Helland made comments thanking Lori for her work these past 6 years.

Tim Logan moved to adjourn, Larry Welken seconded, carried

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Steven Nielson, acting secretary